Council Meeting
Tuesday, March 21, 2023
City Council Chamber
6:30 p.m.
AGENDA

CITY OF WINDOM

Call to Order

Pledge of Allegiance

1. Consent Agenda
    - Minutes
        - Council Minutes– March 7, 2023
        - Utility Commission – March 3, 2023
        - HRA – March 8, 2023
        - Park & Recreation Commission – March 8, 2023
        - Community Center Commission – March 13, 2023
        - EDA – March 13, 2023
        - Planning Commission –March 14 Minutes & February 28, 2023 Meeting Notes
        - Library Board – March 14, 2023
    - License Applications – Soleta - Amplification Permit Fair Grounds N. Comm. Bldg
    - Regular Bills
2. Department Heads
3. Planning Commission Recommendation – Minor Subdivision – 745 & 765 Second Avenue
4. Park & Recreation Commission Recommendation – Removal/Relocation of Dump Station in Island Park
5. Urban Deer Hunt Discussion
6. Personnel Committee Recommendations – Re-establishment of Sergeant Position
7. New Business
8. Old Business
9. Council Comments
10. Adjourn

star city FOR ECONOMIC DEVELOPMENT
P.O. Box 38 • 444 Ninth Street • Windom, MN 56101 • Phone 507-831-6129 • FAX 507-831-6127

Preliminary

Regular Council Meeting
City Hall, Council Chamber
March 7, 2023
6:30 p.m.

1. Call to Order:
   The meeting was called to order by Mayor Pro Tem Dennis Esplan.

2. Roll Call:

Council Present:	Dennis Esplan, Marv Grunig, Jenny Quade, James Nelson and Scott Benson
Council Absent:	Mayor Dominic Jones
City Staff Present:	Steve Nasby, City Administrator; John Nelson, Liquor Store Manager; Ryan Anderson, Water\Wastewater Superintendent and Scott Peterson, Police Chief

3. Pledge of Allegiance

4. Consent Agenda:
   - Minutes
     - Council Minutes – February 21, 2023
     - Tree Committee – February 16, 2023
     - Telecom Commission – February 27, 2023
   - License Application
     - Exempt Gambling Permit Change of Date – BARC
   - Regular Bills

   Motion by Grunig second by Quade approving the Consent Agenda. Motion carried 5 – 0.

5. Department Heads:
   John Nelson, Liquor Store Manager, said that they were assisting with a tasting event at GDF during the Farm 40 Free event. The vendor doing the tasting uses locally grown corn and produces private label whiskey.

6. MPCA Wastewater Treatment Compliance Evaluation Inspection Report:
   Ryan Anderson, Water\Wastewater Superintendent, said that the City had their annual inspection for the first full year of the new plant operations. He reviewed the multiple compliance items the State highlighted in the report and noted Windom's compliance on all items. Numerous tasks and processes go into the treatment and Anderson noted the complexity of the system. He said that prior to the new plant the City had failed some testing requirements and with the new plant the WET tests are now all passing the stricter State standards. The Council thanked Anderson and his staff for their work.

7. Liquor Committee Recommendation – Engineer Selection for Facility Expansion – TSP, Inc.:
   John Nelson said that over the last couple of years the City had completed a feasibility study with several options for improvements ranging from a new store to renovations. The most recent plan calls for the addition of some storage space onto the existing building and a remodel of the existing space. Nelson reviewed the proposed floor plan and noted the estimated costs are approximately $700,000. Cost estimates for the construction, remodeling, new coolers and new shelving were shown. He said the priorities are 1) additional storage space; 2) remodeling of existing space and 3) a new vestibule to help keep wind and snow from coming in the main entrance. TSP, Inc. was the company that was

engaged to do the feasibility study and they have the expertise to undertake the design, construction drawings and construction management. TSP, Inc. was the firm that was involved in the Marshall and Worthington liquor stores. The estimated fee is 10-12% of the construction cost. The proposed project timeline was also included in the memo and shows a planned start of construction, if approved, in September 2023.

Nasby noted at this time the Council is being asked to approve the engagement of TSP for the final design, construction drawings and bidding. He said the Council will then have another decision point as to accept bids or not.

Motion by Nelson second by Benson to approve the engagement of TSP, Inc. for the final design, construction drawings and bidding. Motion carried 5 – 0.

8. Call for a Public Hearing on Proposed Vacation of a Utility Easement:
Nasby said the request is for a property located in the Commercial park on N. Redding Avenue south of the Community Center. The property map shows that there is an easement running on two adjacent property lines, but another utility easement also runs on the outside boundary of the properties. A building has been constructed over the existing easement and the owner is requesting a vacation. The City utilities have reviewed the request and have no objection to the proposed vacation. The action tonight is to set the public hearing for April 4th.

Council Member Grunig introduced the Resolution No. 2023-09, entitled "RESOLUTION CALLING FOR A PUBLIC HEARING ON PROPOSED VACATIONS OF INGRESS-EGRESS AND UTILITY EASEMENTS" and moved its adoption. The Resolution was seconded by Quade and on roll call vote: Aye: Quade, Esplan, Nelson, Grunig and Benson. Nay: None. Absent: None. Abstain: None. Resolution passed 5 – 0.

9. Citywide Clean-up Committee Report and Recommendations:
Nasby said the Council has set up an Ad Hoc Committee to review the annual clean-up event as there have been mounting problems. First, the City was informed by the appliance and electronics recyclers that they would not be participating in the event due to low volumes. The problem is with the pickers and salvagers that drive by and collect items of value and when the authorized vendors do the collection on-site there is not value in what is left to cover time and expenses. Second, the amount and content of the items left on the curb by property owners is creating a dangerous situation for the Hometown team that is doing the curbside pick-up. The current process for tagging and collecting mattresses does work and that would continue as in the past. The intent of the program from its inception had been to pick-up items too large for the garbage bins and now the event sees piles of large and small items, broken glass, etc. The recommendation from the Committee is to reshape the clean-up event into three categories. Curbside pick-up would continue but be limited to only 10 bulky items per household. Two drop-off sites staffed by Hometown and\or City workers would be provided for residents to dispose of small items. Last, mattress collection would be continued with tags and curbside collection. Electronics would not be collected, but Cottonwood County is planning two such collections this year and residents are encouraged to utilize this event. Other items such as appliances would need to be brought to the landfill, which takes items year-around. Quade noted this is a change, but needed to address the issues that have been identified. She said that the event is for City residents and a proof of residency would be required for the drop-off and mattress collection. A new advertisement has been created to help get the information out to the public.

Motion by Quade second by Grunig to approve the Spring Clean-up Event as presented and for the City to subsidize the cost of mattress collection by $7 per item for up to two items per household. Motion carried 5 – 0.

10. Personnel:
Nasby said the EDA Director interview team is recommending to hire Tiffany Lamb as the EDA Director. Ms. Lamb has a Bachelor's Degree and is scheduled to have her Master's in August 2023. Her experience the last two years includes Program Management and Grant Coordination with Worthington and JCC School Districts. Ms. Lamb would start at Step 1 with advancement to Step 2 upon the successful completion of the probation period.

Motion by Grunig second by Quade to hire Tiffany Lamb as EDA Director per the terms outlined. Motion carried 5 – 0.

John Nelson said that the part-time union clerk position was advertised. They had seven applications to review and conducted two interviews. The recommendation is to hire Tony Hulm as part-time, union clerk at Step 3 with a move to Step 4 upon completion of the probation period.

Motion by Quade second by Benson to hire Tony Hulm as part-time, union clerk at Step 3 with a move to Step 4 upon completion of the probation period. Motion carried 5 - 0

11. New Business:
None.

12. Old Business:
None.

13. Council Comments:
Quade said the Kayak launch at Island Park is to be constructed this spring. There are potholes forming so she advised residents to be mindful and that the Street crew is doing what they can to address them during the winter season. She welcomed Tiffany Lamb as the new EDA Director.

14. Adjournment:
Mayor Pro Tem Esplan adjourned the meeting by unanimous consent at 7:11 p.m.

____________________________ Attest: __________________________

Dennis Esplan, Mayor Pro Tem Steve Nasby, City Administrator

UTILITY COMMISSION MINUTES
Council Chambers
March 3, 2023

Call Meeting to Order: The Utility Commission meeting was called to order at 10:00 AM

Members Present: Utility Commission Chairperson: Mike Schwalbach
Members Present: Tom Riordan and Glen Francis
Member Absent: None
City Council Liaison: Marv Grunig
Staff Present: Jason Sykora, Electric Superintendent; Ryan Anderson, Water/Wastewater Superintendent; Leesa Arndt, Utility Billing/Analyst and Steve Nasby, City Administrator

APPROVE MINUTES

Motion by Riordan second by Francis to approve the January 25, 2023 Minutes. Motion carried 3 – 0.

WATER/WASTEWATER ITEMS

WET Test Results
Anderson reviewed the WET Test Results for effluent from the Wastewater Treatment Plant. Analysis determined that aquatic life can be sustained in the plant effluent. Anderson said that following the closure of PM Beef and prior to the pork production plant, toxicity levels were down. After the plant upgrades, WET testing began with passing results for both the Spring/Summer test and Fall/Winter test. The Wastewater Treatment Plant has been successful in reducing the toxicity levels needed to discharge into the receiving Des Moines River. Anderson has filed the needed MPCA paperwork.

Rolling Green Force Main Discussion
Anderson informed the commission of several breaks in the Rolling Green Force Main in the past month. Anderson believes that past construction tied into the cast iron lines and has now resulted in cracked pipes. This line runs from the lift station across the river, adjacent to 6th Street. Staff was able to jet 600' of line and then is unable to push water beyond the air-break manhole. DGR has been consulted if the air-break manhole is necessary. Staff has been monitoring the area and has placed a temporary pump. Commission approved seeking quotes for both repairs and/or replacement of the cast iron line. Anderson did mention that the MPCA representative was on hand during the first break and was impressed with how staff worked to resolve the sewer spillage.

17th Street Watermain Break Discussion
Anderson explained that a watermain break on 17th Street resulted in a sewer line getting clipped at a slip joint by digging equipment. The sewer line that was hit was located directly beneath the water line and went unnoticed until a citizen in an adjacent home had sewer backup in their residence. The sewer line has been repaired. Staff will follow up with the resident and submit the claim to city insurance.

Other Water/Wastewater Items
Anderson said that staff has been conducting well drawdowns. Well #11 reported no flow and staff discovered the VFD was out on the new well. There is power to the VFD, but it is not firing up as needed. Anderson has contacted Kelly Yahnke, Bolton & Menk, for warranty coverage.

ELECTRIC ITEMS

Mini Excavator Quotes
Sykora explained the mini-excavator quotes in the packet. Staff were able to demo the machines quoted and decided that these are exceed the size and needs of the department. He will seek out quotes for a slightly smaller machine.

Capacity Projections
Nasby said the capacity projections in the packet do not include the new generators that will be added to Windom's capacity in 2024. It was noted that capacity loss is higher in the winter months. Sykora also stated once the new engines are placed, additional capacity can be sold. The capacity auction is in April and staff will present results shortly thereafter.

Grunig asked about the carbon-free requirements by year 2040 recently passed by the House of Representatives. Staff replied that the city has enough Renewable Energy Credits (RECs) to cover this.

Solar Energy Discussion
CMPAS has been speaking with solar companies. It is mentioned that the technology is advancing with newer products. A private vender has researched three potential solar fields near the City of Windom. One site is in the South-Central Electric service area. Another site is near a transmission feeder and in our service area. Windom was selected as a potential area due to more tax credits (environmental zone and in a low-income community). Windom would have the option of owning the solar field or buying the power on contract. The solar field would increase the number of RECs. Sykora stated the PPA cost is higher than current costs paid for power. The PPA numbers presented are based on maximum project size and capacity per site. Projected systems costs were also given. Staff will follow up with CMPAS with additional questions.

Truck Shed Design and Schedule
Sykora reviewed the truck shed drawings that have been received. Items noted were the division of bays to mitigate a sprinkler requirement, venting for truck exhaust, radiant heat, the office layout, storage, lockers, and bathrooms. Commission discussed the radiant heat and height requirements needed to have sufficient separation between any combustibles or paint. Sykora will review with the engineer. The intent is to have plans/specifications to begin advertising for bids by the next meeting.

Other Electrical Items
Sykora stated that nine soil bearings were completed in the shop where the new generation plant will be built. American Engineering Testing presented options include 1) complete excavation and replacement of compacted structural fill (low-risk) or 2) taking the site down two feet to place engineered fill to provide uniform support for the new foundation (moderate-risk). The

second option would include removal of and broken concrete/masonry from old foundations (or as much as possible) the current plant is built upon. Contractors would then compact and fill according to specifications. This procedure is rated as a moderate risk approach, rated at a safety factor of 3. Engineers estimate a ½"-1" settlement depicted by the soil borings. The design would allow a buildable footing to withhold 2,500 psf.

Motion by Riordan second by Francis to approve the moderate risk approach option as proposed by American Engineering Testing. Motion carried 3 – 0.

REGULAR BILLS

Additional bills presented were:

DGR	$3,208.00
DGR	$54,348.92
mPower	$4,640.00
SVE LLC	$1,399.10
Svoboda Excavating Inc	$6,373.00

Motion by Francis second by Riordan to approve the Additional bills along with the Regular bills as presented. Motion carried 3 – 0.

Sykora stated that CMPAS will be reimbursing the mPower bill.

OLD BUSINESS

None.

NEW BUSINESS

Anderson said the MPCA Compliance Report will be in the next packet. He said they had some small recommendations.

Schwalbach thanked the water/wastewater staff for all the hard work being done for the main breaks.

The next regular meeting was set for March 29th at 10:00 in the City Council Chambers.

ADJOURN

Schwalbach adjourned the meeting at 11:57 am.

____
Mike Schwalbach, Chairperson

Attest: __________________________________
Steve Nasby, City Administrator

REGULAR MEETING OF THE HOUSING AND REDEVELOPMENT AUTHORITY OF WINDOM, MN
March 8, 2023, at 8:30 a.m.

A regular meeting of the Board of Directors was held on March 8, 2023, at the Riverview apartments. Board Members present: Jean Fast-via phone, Tom White, Linda Jaakola and Sheryl Skarset, Tenant Liaison. Also present was Executive Director Linda Loewen and Operations Manager Tamara Wahdan. Absent: Margaret McDonald and City Liaison Jim Nelson.

The Regular Board Meeting was called to order at 8:33 a.m. with the consent agenda approved which included minutes from the January meeting, the Agenda, Balance Report and Bills Report. (White/Jaakola)

Scheduled Guests: none

Old Business consisted of:

1. The Executive Director presented an update on the monthly turn around days Since 4/2022, we have turned 28 apartments with the average of 14.82 days, which includes Apt. #113 which is currently off-line. The Executive Director reported the new Fee Accountant has received the required access to secure systems so we should have reports for the April meeting.
2. The Executive Director reported the RV front door has been installed and two office windows have been ordered.
3. The Executive Director reported the RV Entry System is in process.
4. The Executive Director gave an update on the Apartment 113 modification. Barnett is hoping to proceed. Supplies are in by the end of next week.
5. The Executive Director reported she and Commissioner White met with the employee as a follow-up pertaining to her boiler testing. The employee will have two more opportunities to take and pass the test. Commissioner White was in touch with Ron Schramel to verify we have handled this change legally, which we have. Commissioner White and the Executive Director will follow-up again with the employee next week.
6. The Executive Director reported the ED training has been rescheduled for March 27th, 28th, 29th, 2023.

New Business consists of:

1. The Executive Director revisited the maintenance increase due to achieving the required boiler license and shared information she gathered from other local businesses. After much discussion the motion is made to increase the maintenance wage by $2.00 per hour after licensed. (Jaakola/White) The board also discussed pay for the Saturday/Sunday boiler readings. After much discussion, a motion was made to continue paying the minimum two hours each day as overtime. (Jaakola/White)
2. The Executive Director reported Employee Evaluations will be completed by the end of March.
3. The Executive Director reported the OM will be on vacation for 3 weeks. During this time the ED will be spending more time in Windom office.
4. The Executive Director reported Joan Halvorson has stepped down as the Tenant Board member. Currently we have not received any requests from the HS facility to join the board. After much discussion the decision has been made to reach out to the Mayor to add a WHRA board member from the community at large. (Jaakola/White)
5. The Executive Director reported UCAP will be at Hillside Manor March 11th from 9:00 a.m.-12:00 p.m. to complete free tax preparation for the tenants.
6. The Executive Director reported we have been awarded Capital Funds for 2023 in the amount of $193,929.00.
7. The Executive Director reported Windom is a high performer per HUD.

8. The Executive Director reported we have received our first order of refrigerators and stoves, and have sold most of the refrigerators already. 1 refrigerator was damaged and will be replaced.
9. The Executive Director reported she has been working on the following: OM training, ACA Reporting complete and Preparation for the upcoming FYE033122.
10. The Executive Director reported on the upcoming Board Meetings: April 11 (HS) and May 10^{th} (RV) at 8:30 a.m.

With no further business, the meeting was adjourned at 9:33 a.m. (White/Jaakola)

Jean Fast, Chairman

Linda Loewen, Executive Director

Windom Park & Recreation Commission

Minutes for Wednesday, March 8th, 2023

City Hall Council Chambers

Roll Call:
Present: Jill Knapp, Ron Kuecker, Jackie Jurgens, Pam Hogan, Scott Benson, Jenny Quade, Jess Smith,
City Staff: Tim Hogan, Jon Ketzenberg
Public: None
Absent: Paul Johnson

Call the Meeting to Order at 5:30 p.m. Meeting was called to order by Tim Hogan at 5:33pm

1. **Motion to Approve or amend agenda:** Motion to approve the agenda was made by Jurgens and second by Knapp. Motion carries.

2. **Approve Minutes from February 15th, 2023:** Motion by Ron to approve the minutes as is and second by Jurgens. Motion carries.

3. **Recreation Director report:**
   a) Park and Rec Director Updates.
      i. Hockey - Ice Show – Shutdown: Tim gave an update on the Arena and that Hockey was finishing up and they are getting ready for the Ice Show this coming weekend. Tim said there are some private rentals for ice time in March and they will begin shut down at the end of the month. Kuecker asked what the arrangement the school has with the arena. Kuecker wanted to know if the school pays a set fee for use or admission fees. Tim explained that even though we have high school hockey the hockey association itself runs the school program and the school doesn't cover the hockey fees or ice time. That is all done through the hockey association. Admission is collected by the association during games and officials are paid by the hockey association. Tim also said it does change during playoffs. A section playoff game is then coordinated by the school and admission is collected for the school. Kuecker also asked who pays for the removal of the ice and the installation of the material for horseshows. Tim said that is done by City staff. Kuecker also asked what the cost would be to have ice year-round in the arena. Tim stated that our facility would not be able to maintain year-round ice based on the financial aspect as well as the building size and needing a huge dehumidification system to control moisture. Kuecker was asking because of the vote about not continuing horse shows inside the arena and moving them to the outdoor riding area. Tim stated that having year round ice would not be an option even if the arena discontinued indoor horse shows. Tim said it would have been used for other activities and potentially converting it into a field house for sports during the summer months was talked about as an option.

   b) Arena Brochure: Pam Hogan and Jenny Quade presented a rough draft of a flyer for the Arena that can be used to inform people and groups on renting the Arena for different activities. Tim said he will be handing these brochures out at the MN Horse Expo in April. Tim also said that these will also be put up in businesses that cater to equestrian use.

   c) Summer Rec: Alex Fink will be the new Coordinator: Tim updated the commission that Alex Fink has officially applied for the Summer Rec ball coordinator position.

4. **Park Superintendent Report:**
   a) Parks Update: Jon said that they are getting products ordered for the parks and bathrooms for the summer. He said they are just waiting for the snow to melt and the weather to get warmer before they can start getting things cleaned up. Jon is also continuing to work on the building specs on the Island Park shelter for flood requirements but hopes to have that all resolved soon.
   b) Campground Discussion: Jon informed the commission that we would like to see something done with the dump station at Island Park. The dump station sits in front of the baseball field entrance and is also located near the concession stand. The baseball association would like to improve the entrance to the field but does not like the fact that there is a dump station located in that area. Kuecker added that it is very unsanitary to have the dump station at the entrance to the field and near the concession stand where food is being served. Jon said that the health department said it cannot be relocated in Island park because it is in a flood plain and is against code. We are grandfathered in to keep using it as is but cannot move it within the park. Discussion was held about where we could potentially put a dump station within the city. Discussion was also discussed if we have to have a dump station. Tim said there could be the option to eliminate the dump station. Benson asked if we make money on the dump station. Jon said they might make around $100 a month in the summer at the pay box located next to the dump station. Benson asked how much it would cost to relocate and put in a new dump station. Jon said it would depend on location and infrastructure costs to connect plumbing. Kuecker asked about where the FEMA funding went from the flood at Island Park. Kuecker thought the school received that money to improve the bathrooms. Jess Smith said the school gave that money back to the City or possible to the baseball association. Jon said some of the money was used for new lights in Island park as well as fixing the electrical panels that were damaged. Kuecker made a motion to eliminate or relocate the dump station at Island Park. Motion had a second by Pam Hogan. Motion passed unanimously.

5. **Old Business:**

6. **New Business:**

7. **Open Mic:** Kuecker asked about what the Open mic section on the Agenda was for? Kuecker asked if it was for the public to speak. Tim stated that in the past it was discussed that any public that wanted to speak at the meeting was to be put on the agenda ahead of time and that they couldn't just show up to talk about a certain thing. This section is specifically for commission member discussion. Discussion was held to change this section to Commission Comments. Quade updated the Commission that the Lions Club bathrooms along Highway 60 will be taken down due to new construction of the Electric departments Generation Building. Quade also wanted to Commission that this area is not a park and that it is part of the Electric departments property so we do not have any say in that land. Quade also noted that potentially when the new memorial is built cross the street that maybe there will be a possibility to add bathrooms there.

8. **Adjourn meeting.** Meeting was adjourned at 6:39pm by unanimous consent.

9. **Next Meeting April 12th @ 5:30 in the City Council Chambers**

Windom Community Center Commission Minutes

Monday, March 13, 2023

1. Call to order: The meeting was called to order by President Linda Stuckenbroker
2. Roll Call: President: Linda Stuckenbroker
   CC Director: Tim Snyder
   Commission Members: Al Baloun
   Lenny Thiner
   Mitch Voehl
   Jan Duscher
   Commission Liasons: Scott Benson
   James Nelson
   City Administrator: Steve Nasby - Absent
3. Approval of Minutes: **Motion by Al Baloun, seconded by Jan Duscher to approve the Feb 23, 2023 Minutes. Motion approved 4-0.**
4. Director's Report:
   - Calendar of events moved from the handwritten note log. This is still in process to get all moved.
   - Early summer schedule has been somewhat slow but contacts have increased recently.
   - Attempt to host Riverfest fireworks Friday of Riverfest weekend. This was politely declined due to Riverfest Thursday fireworks schedule.
   - Need to replace full time maintenance employee again as Ed has given his notice. Hope to find someone with maintenance background.
   - Reviewed comparison of Jan/Feb 2022 vs Jan/Feb 2023 financials showing more income in 2023 with the comparison.
   - Reviewed current schedule of events. There are less full gym weddings this year and more ½ gym weddings booked.
5. Old Business:
   - Floor scrubber has been cleaning surface better with proper cleaning solution and proper maintenance.

- Continuing with the painting of the lower wall in the gym.

6. New Business:
   - The Rate and Policy brochure is to be expanded to include Spanish and also revised to address current usage and rates. It was suggested to add items to enhance rental packages. No action taken.
   - The brochure is also being updated with Tim to be add a business package. One package discussed was incentivizing businesses with a history of usage to receive a free or discounted meeting after 3 + meetings. Some packages will be put together for the April meeting to be brought to board on April 17th. No action taken
   - Discussion of uses and needs for the Bob Beyer donation funds. The council has interest in building a new fence on the property possibly including a concrete slab with it to promote grilling (suggested by Mitch.) Tim will take bids for a new fence and new patio to see what cost is going to be.
   - New event on April 8 is an indoor garage sale. Fee will be $30 for each participant.
   - April meeting will be moved from April 10 to April 17 to meet quo rom purposes.

7. President's Report: N/A
8. Open Forum: N/A

9. Next Meeting: April 17, 2023

Adjourn:

Motion by Al Baloun, seconded by Jan Duscher to adjourn meeting at 6:50 p.m. Motion approved 5-0.

ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM
MINUTES
MARCH 13, 2023

1. Call to Order: The meeting was called to order by Vice President Wepplo at 12:00 p.m.

2. Roll Call & Guest Introductions:

   EDA Commissioners: Nancy Wepplo, Marvin Grunig, and James Nelson.
   Absent: Ryan McNamara and Tom Seigfreid.

   Also Present: EDA Staff – Admin. Asst. Mary Hensen; Tiffany Lamb, EDA Director (effective 3-22-2023); Kevin Stevens, Cottonwood County Liaison; and Rahn Larson and Mike Lohre (Citizen).

3. Introduction of New EDA Director: Tiffany Lamb: Admin. Asst. Hensen introduced Tiffany Lamb as the new EDA Director to start on Wednesday, March 22nd. The EDA Commissioners and Liaison Stevens introduced themselves and welcomed her as the new EDA Director.

4. Approval of Minutes: February 13, 2023:

   Motion by Commissioner Grunig, seconded by Commissioner Nelson, to approve the Minutes of the EDA Meeting held on February 13, 2023. Motion carried 3-0.

5. Grocery Store – Market Potential Study – Update: In 2010, Perkins Marketing Company completed a study of the existing conditions and future projections to determine whether the Windom area could support another grocery store. At the February 13th EDA Meeting, City Administrator Steve Nasby provided information concerning the history of the EDA's search for additional grocery store space, information from a basic retail trade analysis conducted by the University of Minnesota Extension Office, a recommendation from a consultant, and information from two potential firms for a market study. By consensus, the EDA Board authorized City Admin. Nasby to contact Perkins Marketing Company concerning a quote for an update to their previous market study.

   City Admin. Nasby contacted Chuck Perkins who has since retired and made a referral to Steve Joerger of SD Research. The EDA Commissioners received a summary of Mr. Joerger's proposal for preparing an updated grocery store market study in their packets. Mr. Joerger quoted a project fee of $9,000 plus expenses (which he estimated at approximately $2,000).

   Commissioner Grunig verified that there are funds available for this study. He indicated that additional grocery store space is a number one priority among Windom residents and felt that the EDA needs to move forward with this study. Commissioner Nelson advised that he felt we all know we need a second grocery store. He wasn't sure what the study would yield and felt he needed to know more about it. After brief further discussion, the following action was taken.

   Motion by Commissioner Grunig, seconded by Commissioner Wepplo, to approve the proposal for an updated grocery store market study by Steve Joerger of SD Research for the sum of $9,000 plus expenses (not to exceed $2,000) and authorize the EDA President to sign any required agreement with SD Research concerning the acceptance of this proposal. Motion carried 2-1. (Commissioner Nelson voting nay.)

6. Vacation of Two Easements

   A. Lot 5, Block 2, Windom Industrial Park Subdivision: Admin. Asst. Hensen recapped that in 2008, this lot was divided into three tracts—Tract "A" (northern tract), Tract "B" (southern tract), and Tract "C" (western tract) which is a detention/retention pond for the subdivision owned by the EDA. The EDA sold Tract "B" to Tod Quiring in August 2008 and Tract "A" to Tod Quiring in December 2008.

At the time of conveyance of the two tracts, a 15-foot ingress-egress and utility easement along the north side of Tract "B" and a 15-foot ingress-egress and utility easement along the south side of Tract "A" were reserved by the EDA. Since that time, Tod Quiring conveyed the property to Global Investment Properties LLC and constructed three buildings on the two tracts. Unfortunately, inadvertently, the middle building was constructed directly over the two easements. Global has filed a Petition with the City requesting the vacation of these two easements. A copy of the survey showing these easements was provided to the Commissioners in their packets.

Admin. Asst. Hensen further advised that there are no city utilities in either of these easements. The EDA has access to Tract "C" via an easement granted over the southern portion of Lot 6, Block 2 (the workforce housing site). The City Council has called for a public hearing on the proposed vacation which will be held on Tuesday, April 4th. For title reasons, Attorney Ron Schramel has asked that the EDA also adopt a resolution vacating these two easements. In their packets, the Commissioners received a copy of a proposed Resolution vacating the EDA's interest in these easements.

Liaison Stevens (who worked for the City in the Water/Wastewater Department in the past) advised that the water and sewer are in the front and not in the area of these two easements. Commissioner Grunig verified that the easement areas are not used or needed by the City.

Resolution introduced and motion by Commissioner Grunig, seconded by Commissioner Nelson, to adopt EDA Resolution No. 2023-01, entitled "Resolution Vacating Two 15-Foot Easements in Lot 5, Block 2 of Windom Industrial Park Subdivision to the City of Windom, Cottonwood County, Minnesota".

Upon roll call vote being taken, the following voted in favor thereof: Commissioners Nelson, Grunig, and Wepplo; the following voted against the same: None; and the following were absent: Commissioners McNamara and Seigfreid. (The Resolution was adopted.)

7. <u>Commercial Rehab Loan – Ronald & Suzann Paplow</u>: Admin. Asst. Hensen reported that Ronald and Suzann Paplow submitted a Commercial Rehab Loan Application for replacement of existing lighting in their building at 20 16th Street. Their plan is to upgrade the lighting with LED lights. The application has been reviewed by EDA Staff and is complete. The estimated cost of the project is $15,850. The potential loan breakdown would be business' share $5,850; EDA Loan $5,000; and EDA Forgivable Loan $5,000. Commissioner Grunig verified that there are funds available in this program.

   Motion by Commissioner Nelson, seconded by Commissioner Grunig, to approve the Commercial Rehab Loan Application, submitted by Ronald Paplow and Suzann Paplow, for a total loan by the EDA of $10,000 ($5,000 repayable and $5,000 forgivable). Motion carried 3-0.

8. <u>New Business</u>: Vice President Wepplo asked Tiffany Lamb to give a summary of her background. Mrs. Lamb gave a summary of her educational background, recent work history, and reasons for her family's move to Lakefield.

9. <u>Unfinished Business</u>
   A. <u>Staff Report</u>: Admin. Asst. Hensen reported that she had received an inquiry from a commercial broker concerning NWIP lots. He will assemble this information, together with information from other area sites, and provide it to his client. This inquiry was received following the broker's research of the EDA's listings on the CoStar-LoopNet site. Admin. Asst. Hensen advised that an application for a minor subdivision of a 50' by 100' tract on the property owned by Windom Duffy's, Inc. would

be coming before the Planning Commission on Tuesday evening, March 14th. The plan is to add this tract of land to the existing 100' by 100' parcel owned by MORK Properties LLC (which is the former gas station site north of Duffy's).

10. Miscellaneous Information

A. River Bluff Townhomes – Monthly Financial Report: The Board received copies of the January 2023 financial reports submitted by Van Binsbergen & Associates. In response to a question concerning whether the rental rates had been increased recently for the townhomes, Admin. Asst. Hensen replied that not since the beginning of the pandemic. Typically Van Binsbergen & Associates will inspect the units in May each year and then provide a report to the EDA Commissioners. These units are income-qualified because of the type of construction financing so there are some restrictions. EDA Staff will contact the EDA's representative at Van Binsbergen concerning attendance at an EDA Meeting this spring.

11. Adjourn: On consensus, Vice President Wepplo adjourned the meeting at 12:23 p.m.

Attest: ______________________________ ______________________________

Mary Hensen, EDA Admin. Asst. — Nancy Wepplo, EDA Vice President

CITY OF WINDOM
PLANNING COMMISSION
MINUTES
MARCH 14, 2023

1. Call to Order: The meeting was called to order by Zoning Admin. Spielman at 7:15 p.m. (following technical difficulties).

2. Roll Call & Guest Introductions:

   Planning Commission: Lorri Cole, Carol Hartman, Jeremy Johnson, Brandon Pletcher, and Ben Byam (by Zoom). Absent: Jared Baloun, Dustin Harrold, and Brett Mattson.

   Also Present: B&Z Staff: Zoning Admin. Andy Spielman and Admin. Asst. Mary Hensen.

3. Appointment of Chairperson: Zoning Admin. Spielman advised that in the absence of the Chairman and Vice Chairman, an Acting Chairperson needed to be appointed for this meeting.

   Motion by Commissioner Pletcher, seconded by Commissioner Cole, to appoint Carol Hartman as Acting Chairperson for this meeting. Motion carried 4-0. (Commissioner Hartman abstained.)

4. Oath of Office: Reappointed Commissioner Ben Byam took the oath of office.

5. Approval of Minutes: January 31, 2023

   Motion by Commissioner Pletcher, seconded by Commissioner Johnson, to approve the Planning Commission Minutes for the Meeting held on January 31, 2023, as written. Motion carried 5-0.

6. Approval of Meeting Notes: February 28, 2023

   Chairperson Hartman advised that Meeting Notes were prepared for the February 28th Planning Commission Meeting as there was no quorum.

   Motion by Commissioner Pletcher, seconded by Commissioner Johnson, to approve the Planning Commission Meeting Notes for the Meeting held on February 28, 2023, as written. Motion carried 5-0.

7. Zoning Application – Minor Subdivision – 745 & 765 Second Avenue
   Windom Duffy's, Inc. & MORK Properties LLC)

   Zoning Admin. Spielman advised that a Zoning Application for a minor subdivision was submitted jointly by Abby Heli, on behalf of the corporate office of Scooter's Coffee, and the property owners. Craig Mork signed the Application as President of Windom Duffy's, Inc. (owner of the property at 745 Second Avenue). Mr. Mork also signed the Application as Manager and Sole Member of MORK Properties LLC (owner of the property at 765 Second Avenue). The property at 745 Second Avenue is the location of the Duffy's Restaurant. The property at 765 Second Avenue is located north of the restaurant and was formerly a gas station. Subsequently a principal in LA Motorsports owned the property and then St. Cloud Auto Sales. The gas station was recently demolished. This lot is 100 feet wide by 100 feet deep. Zoning Admin. Spielman displayed the Beacon aerial of the property, the Application, and the survey of the proposed minor subdivision.

   Zoning Admin. Spielman pointed out on the survey that there is a tract of undeveloped land (50' by 100') lying northeast of the property at 745 and directly east of the property at 765. The Applicants are proposing to split this tract from the property owned by Windom Duffy's, Inc. ("Duffy's") and add it to the property owned by MORK Properties LLC ("MORK"). Following this minor subdivision and combination with the property at 765 Second Avenue, the MORK property would then be 100 feet (frontage on Second Avenue—Highway 60) by 150 feet (depth adjacent to Eighth Street). Zoning Admin. Spielman reviewed the existing and proposed legal descriptions for the properties as set forth on the survey that was prepared by EVS Inc., a registered land surveyor. The property is located in the B-2 Zoning District. Zoning Admin. Spielman advised that after the minor subdivision and combination of the tract with the property at 765 Second Avenue, both lots will be conforming with City Code Section 152.113. This Section requires lots in the B-2 District to have a minimum lot width of 100 feet and a minimum lot depth of 120 feet.

Zoning Admin. Spielman reported that the lot at 765 Second Avenue currently has access from Second Avenue and Eighth Street, is served by all utilities, and will not require the City to upgrade or increase the capacity of existing utility or street infrastructure to accommodate the minor subdivision. There were no representatives from any of the Applicants in attendance in person, by Zoom, or by phone at the meeting.

In answer to a question by Commissioner Byam, Zoning Admin. Spielman replied that the parties have been in contact with MnDOT concerning access from Second Avenue (Highway 60). There is an existing access towards the north side of the Duffy's property that MnDOT will allow the property at 765 Second Avenue to use. However, MnDOT will not approve a new access for 765 Second Avenue directly off Highway 60. This property will have access off Eighth Street. There is also an access from First Avenue onto the Duffy's property. Negotiations are underway between the two property owners to create access easements from Second Avenue and First Avenue for the property at 765 Second Avenue. Zoning Admin. Spielman advised that Duffy's currently has access from Second Avenue, Seventh Street, and First Avenue. Duffy's access would not be restricted by sharing access with the new development at 765 Second Avenue.

In answer to a question by Commissioner Pletcher, Zoning Admin. Spielman replied that there are no easements affected by this proposed minor subdivision. There are currently utilities off the boulevard on First Avenue and Eighth Street.

In answer to a question by Commissioner Byam concerning whether curb and gutter would need to be installed on Eighth Street, Zoning Admin. Spielman replied that the developer will need to add fill to the property to raise the building because of its proximity to the floodplain. The developer may need to add some curb and gutter to direct the storm water runoff. However, he has not received a detail site plan yet for the project.

Motion by Commissioner Johnson, seconded by Commissioner Cole, to recommend City Council approval of the application for a minor subdivision of a tract (50' by 100') from property owned by Windom Duffy's, Inc. ("Duffy's") to allow the combination of this tract with a parcel owned by MORK Properties LLC ("MORK"). The Duffy's property is located at 745 Second Avenue, Windom, Minnesota, and is briefly described as: Block 1 of the Original Townsite of the City of Windom, Cottonwood County, Minnesota, EXCEPT the West 100 feet of the North 100 feet thereof. *(abbreviated description)* **(Parcel Nos. 25-820-0020 & 25-820-0010.) The MORK property is located at 765 Second Avenue, Windom, Minnesota, and is described as: The West 100 feet of the North 100 feet of Block 1 of the Original Townsite of the City of Windom, Cottonwood County, Minnesota. (Parcel No. 25-820-0030.) Motion carried 5-0.**

8. Land Use Code Review: Zoning Admin. Spielman updated the Commissioners that B&Z Staff have been reviewing Minutes and adding revisions, approved by the Planning Commission, into the working draft of the Subdivision and Zoning Chapters of City Code. Zoning Admin. Spielman displayed new Sections 152.478 and 152.479 on "Mixed Use Structure" on the screen. The Commissioners approved these Sections in January 2023. At that time, the Commissioners also approved allowing Mixed Used Structures in the B-1, B-2, B-3, and R-3 Zoning Districts. However, there was a question as to whether these structures would be allowed in these zoning districts as a permitted use or a conditional use. There was a discussion as to whether all of the districts should have the same designation or if the designation should be different depending on the district. The consensus of the Commissioners was to allow mixed use structures in the four districts as a conditional use because this is a new approved use and conditions may be needed depending on the proposed uses in each building. In the future, if there are no issues concerning these structures, a modification could be made to allow mixed use structures as a permitted use in specific districts.

Motion by Commissioner Hartman, seconded by Commissioner Byam, to allow Mixed Use Structures in the B-1, B-2, B-3, and R-3 Zoning Districts as a conditional use with the understanding that in the future,

Mixed Use Structures may be changed to a permitted use in one or more of these zoning districts. Motion carried 5-0.

Zoning Admin. Spielman recapped that the Commissioners previously requested additional work and re-wording on Section 152.135(A) under "Special District Provisions" concerning storage displays in the B-3 Zoning District. Staff would like to clarify this request with the Commissioners. There was a discussion concerning timing for allowing outdoor displays of merchandise for sale, amount of materials on display, measures to ensure the displays are not blocking sidewalks, maintaining handicapped accessible (ADA-compliant) sidewalks (such as leaving four feet open and free from obstructions), etc. There was a brief discussion concerning current regulations regarding serving food outdoors in this district. Zoning Admin. Spielman advised that the Department of Health regulates these activities and the City also adopted Sidewalk Cafes sections in Chapter 95. The Commissioners requested that Staff provide proposed revised language for this subsection for review at the next meeting.

Zoning Admin. Spielman displayed Section 152.493 "Schedule of Off-Street Parking Requirements" on the screen for review. Rose Schroeder, Consultant, had added additional uses to the chart with recommended off-street parking requirements. Previously the Commissioners approved revisions to the Off-Street Parking Sections of the Code. However, this chart was not specifically reviewed. After a brief discussion, it was the consensus of the Commissioners that Staff e-mail this chart for review prior to the next Planning Commission Meeting.

Copies of proposed revisions to the Sections 152.400 through 152.405 "Non-Conforming Lots, Structures and Uses" were distributed to the Commissioners. Zoning Admin. Spielman displayed these proposed revisions on the screen. He reviewed the proposed revisions and the basis for the revisions. The proposed revision in Section 152.401 is to update this Section in conformance with the revisions approved for Section 152.270. Proposed revisions in Section 152.402(C) and 152.403(B) would correspond with language in Minnesota Statutes. Section 152.403(D) was moved to Section 152.404. He reviewed additional proposed revisions to Sections 152.404 and 152.405.

Motion by Commissioner Pletcher, second by Commissioner Byam, to approve the proposed revisions to City Code Sections 152.401 through 152.405 as presented. Motion carried 5-0.

9. Other Business/Reports: Zoning Admin. Spielman advised that we are getting close to the end of the review of the Land Use Code. Staff will be working on the sections covering the schedule, timeline, and processing of PUD applications to bring to the Commissioners for review.

10. Unfinished Business: Zoning Admin. Spielman recapped that at the last Planning Commission Meeting, Commissioner Hartman had asked if there was a mission statement for the Planning Commission. Staff reviewed the Comprehensive Plan and the Charter and these do not contain any mission statement for the Planning Commission. However, most of the sections in City Code begin with a "purpose". Chapter 152 "Zoning" begins with Section 152.001 "Purpose and Intent". Subsection 152.001(B) sets forth the purpose and intent of the Zoning Ordinance. Zoning Admin. Spielman stated that he feels this subsection summarizes the role of the Planning Commission and the role of zoning in general for the City of Windom.

11. New Business: None.

12. Planning Commission Comments, Concerns, Suggestions: Commissioner Hartman commented that this was PI Day (3.14…).

13. Adjourn: The meeting was adjourned by unanimous consent at 8:18 p.m.

Attest: ______________________________ ______________________________

Andy Spielman, Zoning Administrator   Carol Hartman, Acting Chairperson

CITY OF WINDOM
PLANNING COMMISSION
MEETING NOTES
SPECIAL MEETING
FEBRUARY 28, 2023

1. Call to Order: The meeting was called to order by Vice Chairman Baloun at 7:02 p.m.

2. Roll Call & Guest Introductions:

   Planning Commission: Jared Baloun, Carol Hartman, Dustin Harrold, and Brandon Pletcher.
   Absent: Ben Byam, Lorri Cole, Jeremy Johnson, and Brett Mattson.

   Also Present: B&Z Staff: Zoning Admin. Andy Spielman and Admin. Asst. Mary Hensen.

   A quorum was not present. Those present received the following information concerning the agenda items scheduled for the meeting.

3. Oath of Office – Ben Byam: Tabled until next meeting.

4. Approval of Minutes - January 31, 2023: Tabled until next meeting.

5. Land Use Code Review – A question was raised as to whether there was a mission statement for the Planning Commission. Staff will review City Charter and Comprehensive Plan. At the beginning of each code section in the City Code, there is often a "Purpose" stated regarding the subject of those code sections.

   Zoning Admin. Spielman advised that there are significant changes in the City Code Chapter on "Signs". The Consultants have removed definitions and sections specifically related to political, construction, development, and real estate signs. Remaining definitions concerning signs have been moved to Section 152.002 under the "General Provisions" Section.

   Among the proposed revisions to the "Signs" Chapter are the following: Sign permit applications will not be reviewed based on content unless the content is indecent or offensive. There were multiple sections on business signs which have been combined and grouped together. There were also multiple sections on residential signs that have been combined. The provisions for electric signs for businesses have been removed from existing Section 152.446 as business signs are covered in other sections of the chapter. Revisions have been made to Section 152.449 concerning illuminated signs. A definition for "flashing" signs will be added to conform to language in Minnesota State Statutes.

   There was a discussion concerning temporary signs. City Code provides that signs are prohibited within the public right-of-way of any street or easement. A suggestion was made that possibly a flyer could be included in utility bills near campaign time with a reminder that political signs shouldn't be placed in the boulevard.

   Zoning Admin. Spielman advised that Section 152.459 combines all provisions concerning signs permitted in residential districts. Subsections (A) through (E) in the existing Code were removed by the Consultant. Section 152.460 covers signs permitted in the B-1 (Neighborhood Business) District. The specifics concerning sizes of signs have been listed in new charts in Subsections 152.460(A)(1) and (2). The maximum height for detached signs in the B-1 District is 15 feet.

   Section 152.461 covers signs permitted in other commercial and industrial districts. The word "commercial" in the section title and first line will be revised to "business" as this is the term used in other sections of this chapter. Subsections 152.451(A) through (C) were removed by the Consultant. Zoning Admin. Spielman explained how the maximum total attached sign area would be calculated pursuant to changes recommended by the Consultant and also the change in calculation for the maximum face area for attached signs. The specifics concerning sizes of signs have been listed in new charts in Subsections 152.461(A)(1) and (2). Section 152.462 covers signs in planned unit developments. Only minor revisions were suggested for this section. The

Commissioners suggested changing the wording from "business" planned unit development to "mixed use" planned unit development as business PUDS are not listed in the Code.

By consensus, the four Planning Commissioners present approved the language for the "Signs" sections of the Code as presented.

At the January 31, 2023, Meeting, the Planning Commissioners had requested that a clarification be provided for Subsection 152.192(B) concerning calculation of the maximum number of dwelling units per acre to be allowed in the A-O and R-1 Districts. A copy of language for a proposed new Subsection 152.192(B)a) was provided to the Commissioners for review. By consensus, the four Planning Commissioners present approved the proposed additional new language.

6. Other Business/Reports: None.

7. Unfinished Business: None.

8. New Business: Zoning Admin. Spielman advised that the agenda for the March 14th Meeting would likely include a minor subdivision application and some additional code review.

9. Planning Commission Comments, Concerns, Suggestions: Commissioner Hartman again expressed her concern that Subsection 152.192(D)b) of the Residential PUD Section should include the expectation that there be "outdoor" open space. If the developer wanted to vary from this requirement, an application for a variance could be submitted. Also Commissioner Hartman asked about a way to include preservation of trees and require a variance to remove trees. Zoning Admin. Spielman referred the Commissioners to the subsections for residential PUDS that outline the required number and placement of trees. He advised that variances are for the "built environment" and would not include items such as removal of trees. There was considerable discussion, but no consensus on her requests.

10. Adjourn. The meeting was adjourned by unanimous consent at 8:45 p.m.

____
Jared Baloun, Vice Chairman

Attest:____________________________________
Andy Spielman, Zoning Administrator

Windom Library Board Meeting
March 14, 2023 - 5:05PM

1. Call to order: The meeting was called to order by John Duscher
2. Roll call: Members present: John Duscher, Fran Swenson, Kari Scheitel, Steve Fresk, Chris Wolf,
   Library Staff present: Kari Hanson
   City Council member present: Dennis Esplan
   Members absent: Anita Winkel & Wade Pfeiffer
3. Agenda & Minutes: Motion to approve by Steve Fresk seconded by Chris Wolf
4. Financial Report: Kari informed the board about the Plum Creek Library System charges. This is an annual payment for services that include delivery twice a week, software and support for KOHA, digital materials and IT support. Motion to approve by Kari Scheitel and 2nd by Fran Swenson
5. Librarians Report: Kari reported the following and was approved by Chris Wolf and 2nd by Steve Fresk
   - There were a couple high school students that came into the library for their Eagle Achievement project. They read to the kids and had hot cocoa, was an appreciated project.
   - Book Club gathering – first one since COVID! There were 9 people that met at River City Eatery. They do not all read the same book, just bring any recommendations for books. Kari stated that she did see that a couple people did come into the library to check out books that were recommended at the meeting.
   - The "In Stitches" group is going well! About 6 or 7 people have been meeting every other week but stated they would like to start meeting WEEKLY! Seems to be very popular!
   - Drivers permit testing started 03.13.23. Motion to approve Librarian's Report by Chris Wolf and 2nd by Steve Fresk.
6. Old Business: None
7. New Business: Kari presented a lending agreement for the two new history kits. Motion to approve lending agreement by Steve Fresk and 2nd by Chris Wolf
8. 2022 Annual State Report – Completed and submitted by Kari. Motion to approve by Fran Swenson and 2nd by Steve Fresk.
9. John recommended if anyone has any book suggestions to turn them into Kari.

Meeting adjourned by John Duscher at 5:27PM
Submitted by Christina Wolf

City of Windom
Windom, Minnesota

Permit Application

For Use of Amplification Equipment in Public

State of Minnesota)
SS
County of Cottonwood)

To the City Council of the City of Windom in said County and State:

The undersigned hereby applies for a permit to allow the use of amplifying equipment in the City of Windom in said County and State in accordance with the information given below and City of Windom Code 90 Nuisances, Health and Safety - Excessive Noise :

Date of Event September 9, 2023

Location North commercial building at fairgrounds

Hours 5-12 pm

Type of Event Wedding Reception

Application made this 6 day of March, 20 23 .

License Fee - None $0.00

Recommends

☑ Approval ☐ Denial

Street/Park Superintendent

Recommends

☑ Approval ☐ Denial

Scott Pet

Police Chief

Ashley Soleta
Name of Individual/Organization

Ashley Soleta
Signature

40582 county road 15
Street Address

Windom MN
City State

507-822-1441
Telephone Number

Application ☐ APPROVED ☐ DISAPPROVED this____day of_______________, 20_____.

City Council

Windom, MN

Expense Approval Report

By Fund

Payment Dates 3/4/2023 - 3/17/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 100 - GENERAL					
DIANAH NYANGAU	03-08-23	03/14/2023	CREDIT BALANCE REFUND	100-20191	3.71
JENNIFER J PETERSEN	03-08-23	03/14/2023	CREDIT BALANCE REFUND	100-20191	25.49
MN REVENUE	FEB 2023	03/13/2023	SALES TAX	100-20202	18,255.65
MN REVENUE	FEB 2023	03/13/2023	SALES TAX	100-20202	50.00
MN REVENUE	FEB 2023	03/13/2023	SALES TAX	100-20202	91.00
MN REVENUE	FEB 2023	03/13/2023	SALES TAX	100-20202	6,203.00
US BANK	4246044555766710 02-28-23	03/06/2023	Quarterly Purchasing Rebate	100-36200	-576.09
					24,052.76
Activity: 41110 - Mayor & Council					
SCHRAMEL LAW OFFICE	FEB 2023	03/03/2023	MAYOR/COUNCIL LEGAL	100-41110-304	270.00
SCHRAMEL LAW OFFICE	FEB 2023-CIVIL	03/03/2023	MAYOR/COUNCIL LEGAL	100-41110-304	1,125.00
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	100-41110-326	24.35
US BANK	4246044555766710 02-28-23	03/06/2023	Zoom Meeting	100-41110-326	16.02
US BANK	4246044555766710 02-28-23	03/06/2023	courtyard by marriot	100-41110-334	143.04
US BANK	4246044555766710 02-28-23	03/06/2023	radisson hotels	100-41110-334	168.53
CITIZEN PUBLISHING CO	20230228	03/08/2023	Did you know Electric	100-41110-350	80.25
CITIZEN PUBLISHING CO	20230228	03/08/2023	Did you know Riverbend Liqu	100-41110-350	160.50
CITIZEN PUBLISHING CO	20230228	03/08/2023	Did you know Commissions	100-41110-350	240.75
LEAGUE OF MN CITIES INS TR	03-06-2023	03/10/2023	40003278/PREMIUMS	100-41110-364	78.85
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Bonds	100-41110-365	699.00
			Activity 41110 - Mayor & Council Total:		**3,006.29**
Activity: 41310 - Administration					
INDOFF, INC	3631559	03/02/2023	CITY OFFICE/SUPPLIES	100-41310-200	7.76
US BANK	4246044555766710 02-28-23	03/06/2023	fixed assest pro update	100-41310-200	199.00
QUADIENT LEASING USA, INC	N9826905	03/02/2023	LEASE PAYMENT	100-41310-200	25.04
WEX Health Inc	3-24-2023	03/24/2023	PARTICIPANT FEE	100-41310-217	123.75
A & B BUSINESS	3-5-23 - 4-4-23	03/07/2023	OPERATING SUPPLIES	100-41310-217	108.84
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	100-41310-321	69.95
USPS-POC	3-2-2023	03/02/2023	POSTAGE MACHINE	100-41310-322	421.66
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	100-41310-326	293.81
CITIZEN PUBLISHING CO	20230228	03/08/2023	office asst	100-41310-350	554.92
CITIZEN PUBLISHING CO	20230228	03/08/2023	closed	100-41310-350	128.40
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Municipal Liability	100-41310-361	994.28
LEAGUE OF MN CITIES INS TR	03-06-2023	03/10/2023	40003278/PREMIUMS	100-41310-364	2,521.70
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Volunteer & Nonowned	100-41310-365	617.00
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Auto Liability	100-41310-365	291.20
CITIZEN PUBLISHING CO	2 YEAR 3/22/23	03/08/2023	CITY HALL/2 YEAR SUBSCRIPTI	100-41310-433	90.00
			Activity 41310 - Administration Total:		**6,447.31**
Activity: 41910 - Building & Zoning					
INDOFF, INC	3633530	03/03/2023	B&Z/SUPPLIES	100-41910-200	9.39
US BANK	4246044555766710 02-28-23	03/06/2023	Runnings - Supplies	100-41910-200	21.36
QUADIENT LEASING USA, INC	N9826905	03/02/2023	LEASE PAYMENT	100-41910-200	25.03
WEX BANK	87687567	03/22/2023	FEB 2023/MOTOR FUEL	100-41910-212	90.71
US BANK	4246044555766710 02-28-23	03/06/2023	MN Dept of Labor License Fee	100-41910-308	570.00
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	100-41910-321	56.88
VERIZON WIRELESS	9928483582	03/07/2023	TELEPHONE	100-41910-321	41.14
USPS-POC	3-2-2023	03/02/2023	POSTAGE MACHINE	100-41910-322	0.99
US BANK	4246044555766710 02-28-23	03/06/2023	marriott	100-41910-334	380.31
LEAGUE OF MN CITIES INS TR	03-06-2023	03/10/2023	40003278/PREMIUMS	100-41910-364	687.74
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Auto Liability	100-41910-365	265.00
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Equipment Breakdown	100-41910-365	291.20
			Activity 41910 - Building & Zoning Total:		**2,439.75**

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Activity: 41940 - City Hall					
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Proprty	100-41940-362	4,978.00
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	100-41940-381	480.16
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	100-41940-382	57.15
MN ENERGY RESOURCES	FEB 2023	03/07/2023	GAS UTILITY	100-41940-383	1,619.38
HOMETOWN SANITATION SER	0000501463	03/02/2023	CITY OFFICE/REFUSE DISPOSA	100-41940-384	102.98
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	100-41940-385	119.46
				Activity 41940 - City Hall Total:	**7,357.13**
Activity: 42120 - Crime Control					
INDOFF, INC	3634055	03/07/2023	POLICE/SUPPLIES	100-42120-200	68.59
QUADIENT LEASING USA, INC	N9826905	03/02/2023	LEASE PAYMENT	100-42120-200	25.03
WEX BANK	87687567	03/22/2023	FEB 2023/MOTOR FUEL	100-42120-212	1,637.85
WEX BANK	87687567	03/22/2023	FEB 2023/MOTOR FUEL	100-42120-212	-32.66
KWIK TRIP INC & SUBSIDIARIE	FEB 2023	03/07/2023	MOTOR FUELS	100-42120-212	218.92
WINDOM AREA HEALTH	317227465	03/14/2023	POLICE/MEDICAL FEES	100-42120-305	65.00
US BANK	4246044555766710 02-28-23	03/06/2023	Glock Professional inc	100-42120-308	250.00
US BANK	4246044555766710 02-28-23	03/06/2023	Glock Professional inc	100-42120-308	500.00
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	100-42120-321	33.73
BRENT JAMES HOGEN	23003	03/07/2023	POLICE/PRINTING	100-42120-350	28.90
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Municipal Liability	100-42120-361	23,307.08
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Auto Phyd	100-42120-363	5,530.00
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Auto Liability	100-42120-363	4,441.00
LEAGUE OF MN CITIES INS TR	03-06-2023	03/10/2023	40003278/PREMIUMS	100-42120-364	66,374.52
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Property	100-42120-365	97.00
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Equipment Breakdown Covera	100-42120-365	291.20
US BANK	4246044555766710 02-28-23	03/06/2023	Axon - taser 7 hook and loop	100-42120-404	805.00
CARQUEST - SMITH AUTO SUP	FEB 2023	03/07/2023	MAINTENANCE 91380	100-42120-405	26.12
ENTERPRISE FM TRUST	03-04-2023	03/07/2023	POLICE/VEHICLE LEASE	100-42120-419	791.78
FORD MOTOR CREDIT CO LLC	1773745	03/02/2023	POLICE/VEHICLE LEASE	100-42120-419	663.95
US BANK	4246044555766710 02-28-23	03/06/2023	Easy Solution - Lasky	100-42120-480	23.00
US BANK	4246044555766710 02-28-23	03/06/2023	Easy Solution - Lasky	100-42120-480	23.00
SCHWALBACH HARDWARE	Feb 2023	03/07/2023	Police other maint	100-42120-480	14.99
SCHWALBACH HARDWARE	Feb 2023	03/07/2023	Police other maint	100-42120-480	24.73
				Activity 42120 - Crime Control Total:	**105,208.73**
Activity: 42220 - Fire Fighting					
US BANK	4246044555766710 02-28-23	03/06/2023	Amazon	100-42220-211	153.59
RUNNINGS SUPPLY, INC	20230228	03/08/2023	Fire	100-42220-212	57.47
WEX BANK	87687567	03/22/2023	FEB 2023/MOTOR FUEL	100-42220-212	134.20
RUNNINGS SUPPLY, INC	20230228	03/08/2023	Fire	100-42220-215	9.69
RUNNINGS SUPPLY, INC	20230228	03/08/2023	Fire	100-42220-215	116.50
US BANK	4246044555766710 02-28-23	03/06/2023	MY-LOR Inc	100-42220-215	424.99
SCHWALBACH HARDWARE	Feb 2023	03/07/2023	Fire materials	100-42220-215	15.58
RUNNINGS SUPPLY, INC	20230228	03/08/2023	Fire	100-42220-217	100.03
A & B BUSINESS	3-5-23 - 4-4-23	03/07/2023	OPERATING SUPPLIES	100-42220-217	63.49
GALLS, LLC	023509827	03/02/2023	FIRE/UNIFORMS	100-42220-218	366.07
RITA HACKER -CREATIVE DESI	794	03/07/2023	FIRE/UNIFORMS	100-42220-218	228.00
US BANK	4246044555766710 02-28-23	03/06/2023	training smoke	100-42220-308	69.98
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	100-42220-321	42.56
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Municipal Liability	100-42220-361	1,412.27
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Property 60% ESF	100-42220-362	4,281.60
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Auto Phyd	100-42220-363	1,421.00
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Auto Liability	100-42220-363	357.00
LEAGUE OF MN CITIES INS TR	03-06-2023	03/10/2023	40003278/PREMIUMS	100-42220-364	14,619.96
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Unsched. 25,000 & Less	100-42220-365	1,125.25
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Equipment Breakdown Covera	100-42220-365	291.20
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	100-42220-381	324.60
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	100-42220-382	15.07
MN ENERGY RESOURCES	FEB 2023	03/07/2023	GAS UTILITY	100-42220-383	1,254.55
HOMETOWN SANITATION SER	0000501505	03/07/2023	FIRE/REFUSE DISPOSAL	100-42220-384	52.19
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	100-42220-385	35.24

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SCHWALBACH HARDWARE	Feb 2023	03/07/2023	Fire Maint Office	100-42220-404	9.99
US BANK	4246044555766710 02-28-23	03/06/2023	amazon	100-42220-405	137.45
US BANK	4246044555766710 02-28-23	03/06/2023	Mn State Fire Chief	100-42220-433	280.00
WINDOM FIRE RELIEF ASSOC.	03-14-2023	03/14/2023	FIRE/SUPPLEMENTAL BENEFIT	100-42220-491	3,000.00
				Activity 42220 - Fire Fighting Total:	**30,399.52**
Activity: 42500 - Civil Defense					
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	100-42500-381	31.18
				Activity 42500 - Civil Defense Total:	**31.18**
Activity: 42700 - Animal Control					
COTTONWOOD VET CLINIC	260863	03/07/2023	CITY/SERVICES	100-42700-300	17.50
				Activity 42700 - Animal Control Total:	**17.50**
Activity: 43100 - Streets					
QUADIENT LEASING USA, INC	N9826905	03/02/2023	LEASE PAYMENT	100-43100-200	25.03
WEX BANK	87687567	03/22/2023	FEB 2023/MOTOR FUEL	100-43100-212	3,864.55
WEX BANK	87687567	03/22/2023	FEB 2023/MOTOR FUEL	100-43100-212	-77.05
CLARKE MOSQUITO CONTROL	5103353	03/02/2023	STREET/PEST CONTROL	100-43100-214	10,203.60
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	100-43100-217	70.00
A & B BUSINESS	3-5-23 - 4-4-23	03/07/2023	OPERATING SUPPLIES	100-43100-217	63.49
SCOTT VEENKER	29453	03/03/2023	STREET/STREET MAINTENANC	100-43100-224	700.00
RUNNINGS SUPPLY, INC	20230228	03/08/2023	Shop	100-43100-241	17.99
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	100-43100-321	46.00
VERIZON WIRELESS	9928483582	03/07/2023	TELEPHONE	100-43100-321	41.97
USPS-POC	3-2-2023	03/02/2023	POSTAGE MACHINE	100-43100-322	1.04
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Municipal Liability	100-43100-361	1,835.63
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Property	100-43100-362	2,197.00
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Auto Phyd	100-43100-363	955.00
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Auto Liability	100-43100-363	1,383.00
LEAGUE OF MN CITIES INS TR	03-06-2023	03/10/2023	40003278/PREMIUMS	100-43100-364	18,554.02
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Sched. Over 25,000	100-43100-365	78.00
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Equipment Breakdown Covera	100-43100-365	291.20
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Unsched. 25,000 & Less	100-43100-365	1,125.25
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	100-43100-381	207.78
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	100-43100-381	1,685.36
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	100-43100-382	20.21
MN ENERGY RESOURCES	FEB 2023	03/07/2023	GAS UTILITY	100-43100-383	1,586.01
HOMETOWN SANITATION SER	0000501464	03/02/2023	STREET/ST SHOP/REFUSE DISP	100-43100-384	102.98
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	100-43100-385	43.53
DICKS WELDING INC	73956	03/14/2023	STREET/PLOW PART/MAINTE	100-43100-404	73.48
SCHWALBACH HARDWARE	Feb 2023	03/07/2023	Street maint office	100-43100-404	1.19
WINDOM AUTO VALU	FEB 2023	03/09/2023	MAINTENANCE	100-43100-404	143.94
RD OFFUTT COMPANY	P1673904	03/03/2023	STREET/MAINTENANCE - OFFI	100-43100-404	231.50
RD OFFUTT COMPANY	P1723804	03/03/2023	MAINTENANCE - OFFICE	100-43100-404	-231.50
RD OFFUTT COMPANY	P1723904	03/03/2023	STREET/MAINTENANCE - OFFI	100-43100-404	144.14
ZIEGLER, INC.	SO01678471	03/03/2023	STREET/MAINTENANCE - OFFI	100-43100-404	634.88
WINDOM AUTO VALU	FEB 2023	03/09/2023	MAINTENANCE	100-43100-405	6.61
				Activity 43100 - Streets Total:	**46,025.83**
Activity: 45120 - Recreation					
QUADIENT LEASING USA, INC	N9826905	03/02/2023	LEASE PAYMENT	100-45120-200	25.03
GOPHER	IN250158	03/07/2023	ARENA/MATERIALS	100-45120-215	313.43
A & B BUSINESS	3-5-23 - 4-4-23	03/07/2023	OPERATING SUPPLIES	100-45120-217	13.60
ACTIVE NETWORK, LLC	1015020	12/31/2022	DATA PROCESSING	100-45120-326	1,825.83
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Municipal Liability	100-45120-361	272.59
				Activity 45120 - Recreation Total:	**2,450.48**
Activity: 45202 - Park Areas					
QUADIENT LEASING USA, INC	N9826905	03/02/2023	LEASE PAYMENT	100-45202-200	25.03
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	100-45202-326	266.67
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Municipal Liability	100-45202-361	521.43
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Property	100-45202-362	9,181.00
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Auto Phyd	100-45202-363	131.00

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Auto Liability	100-45202-363	258.00
LEAGUE OF MN CITIES INS TR	03-06-2023	03/10/2023	40003278/PREMIUMS	100-45202-364	7,812.53
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Unsched. 25,000 & Less	100-45202-365	1,125.25
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Equipment Breakdown Covera	100-45202-365	291.20
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	100-45202-381	429.80
HOMETOWN SANITATION SER	0000501465	03/02/2023	STREET/SQUARE/REFUSE DISP	100-45202-384	58.98
HOMETOWN SANITATION SER	0000501479	03/02/2023	STREET/ISLAND/REFUSE DISP	100-45202-384	25.99
HOMETOWN SANITATION SER	0000501511	03/02/2023	STREET/ABBY/REFUSE DISPOS	100-45202-384	21.98
RUNNINGS SUPPLY, INC	20230228	03/08/2023	Parks	100-45202-402	33.99
SCHWALBACH HARDWARE	Feb 2023	03/07/2023	Park main structure	100-45202-402	38.98
				Activity 45202 - Park Areas Total:	**20,221.83**
				Fund 100 - GENERAL Total:	**247,658.31**
Fund: 211 - LIBRARY					
Activity: 45501 - Library					
US BANK	4246044555766710 02-28-23	03/06/2023	Amazon - Blacklight flashlight	211-45501-200	15.82
A & B BUSINESS	3-5-23 - 4-4-23	03/07/2023	OPERATING SUPPLIES	211-45501-217	63.49
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	211-45501-321	160.71
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	211-45501-326	70.00
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Municipal Liability	211-45501-361	738.88
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Property	211-45501-362	5,379.00
LEAGUE OF MN CITIES INS TR	03-06-2023	03/10/2023	40003278/PREMIUMS	211-45501-364	1,375.47
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Equipment Breakdown Covera	211-45501-365	291.20
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	211-45501-381	195.14
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	211-45501-382	19.95
MN ENERGY RESOURCES	FEB 2023	03/07/2023	GAS UTILITY	211-45501-383	1,031.28
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	211-45501-385	42.71
ARAMARK	2560085623	03/07/2023	LIBRARY/MAINTENANCE - STR	211-45501-402	29.00
US BANK	4246044555766710 02-28-23	03/06/2023	Wave jk	211-45501-402	40.00
CITY LAUNDERING CO.	C1793452	02/28/2023	LIBRARY/MAINTENANCE - STR	211-45501-402	-63.00
US BANK	4246044555766710 02-28-23	03/06/2023	Birds & Bloom	211-45501-433	15.00
US BANK	4246044555766710 02-28-23	03/06/2023	Sports a Field	211-45501-433	25.97
US BANK	4246044555766710 02-28-23	03/06/2023	Cottage Journal	211-45501-433	34.98
US BANK	4246044555766710 02-28-23	03/06/2023	MN Conservation Volunteer	211-45501-433	35.00
INGRAM INDUSTRIES	03-01-2023	03/08/2023	LIBRARY/BOOKS/PAMPHLETS	211-45501-435	612.77
US BANK	4246044555766710 02-28-23	03/06/2023	Amazon - magazines	211-45501-435	153.31
US BANK	4246044555766710 02-28-23	03/06/2023	Amazon -summer longing	211-45501-435	14.05
US BANK	4246044555766710 02-28-23	03/06/2023	get even/mystic lake/forever s	211-45501-435	59.53
US BANK	4246044555766710 02-28-23	03/06/2023	Amazon - books	211-45501-435	112.21
				Activity 45501 - Library Total:	**10,452.47**
				Fund 211 - LIBRARY Total:	**10,452.47**
Fund: 225 - AIRPORT					
Activity: 45127 - Airport					
RED ROCK RURAL WATER	2-1-2023	03/02/2023	106026 AIRPORT	225-45127-200	2.00
RED ROCK RURAL WATER	2-1-2023	03/02/2023	106026 AIRPORT	225-45127-200	27.00
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Municipal Liability	225-45127-361	240.12
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Property	225-45127-362	9,745.00
LEAGUE OF MN CITIES INS TR	03-06-2023	03/10/2023	40003278/PREMIUMS	225-45127-365	554.42
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Auto Phyd	225-45127-365	632.00
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Auto Liability	225-45127-365	539.00
SOUTH CENTRAL ELECTRIC	01-01-23 - 01-31-23	03/07/2023	ELECTRIC	225-45127-381	1,278.00
SOUTH CENTRAL ELECTRIC	01-01-23 - 01-31-23	03/07/2023	ELECTRIC	225-45127-381	440.12
WINDOM AUTO VALU	FEB 2023	03/09/2023	MAINTENANCE	225-45127-402	16.48
WINDOM AUTO VALU	FEB 2023	03/09/2023	MAINTENANCE	225-45127-404	22.97
				Activity 45127 - Airport Total:	**13,497.11**
				Fund 225 - AIRPORT Total:	**13,497.11**
Fund: 230 - POOL					
Activity: 45124 - Pool					
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	230-45124-217	133.33

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
A & B BUSINESS	3-5-23 - 4-4-23	03/07/2023	OPERATING SUPPLIES	230-45124-217	13.60
ACTIVE NETWORK, LLC	1015020	12/31/2022	DATA PROCESSING	230-45124-326	1,825.84
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Municipal Liability	230-45124-361	382.00
LEAGUE OF MN CITIES INS TR	03-06-2023	03/10/2023	40003278/PREMIUMS	230-45124-364	4,115.00
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Property	230-45124-365	3,509.00
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	230-45124-381	34.49
MN ENERGY RESOURCES	FEB 2023	03/07/2023	GAS UTILITY	230-45124-383	117.77
				Activity 45124 - Pool Total:	**10,131.03**
				Fund 230 - POOL Total:	**10,131.03**

Fund: 235 - AMBULANCE

Activity: 42153 - Ambulance

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
QUADIENT LEASING USA, INC	N9826905	03/02/2023	LEASE PAYMENT	235-42153-200	25.04
WEX BANK	87687567	03/22/2023	FEB 2023/MOTOR FUEL	235-42153-212	-53.47
WEX BANK	87687567	03/22/2023	FEB 2023/MOTOR FUEL	235-42153-212	2,681.73
ESPENSON GROUP LLC	1463	03/03/2023	AMBO/OPERATING SUPPLIES	235-42153-217	220.00
A & B BUSINESS	3-5-23 - 4-4-23	03/07/2023	OPERATING SUPPLIES	235-42153-217	63.49
US BANK	4246044555766710 02-28-23	03/06/2023	sensormedic	235-42153-217	125.00
US BANK	4246044555766710 02-28-23	03/06/2023	amazon -ambulance 50% of bi	235-42153-217	153.59
US BANK	4246044555766710 02-28-23	03/06/2023	costco	235-42153-217	21.25
US BANK	4246044555766710 02-28-23	03/06/2023	windom area chamber	235-42153-308	72.25
US BANK	4246044555766710 02-28-23	03/06/2023	hcmc learning mgmt	235-42153-308	25.00
WINDOM AREA HEALTH	734-0024-02-2023-0024	03/09/2023	AMBO/NURSING	235-42153-312	2,228.48
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	235-42153-321	28.38
AT & T MOBILITY	287304392280X03032023	03/14/2023	AMBO/TELEPHONE	235-42153-321	315.09
USPS-POC	3-2-2023	03/02/2023	POSTAGE MACHINE	235-42153-322	8.56
DAN MESNER	02-27-23	03/07/2023	AMBO/MEALS	235-42153-334	17.28
MEGAN BRAMSTEDT	03-1-23	03/07/2023	AMBO/MEALS	235-42153-334	13.41
KRISTEN PORATH	2-21-23 - 2-22-23	03/07/2023	AMBO/MEALS	235-42153-334	108.33
JUSTIN HARRINGTON	2-26-23	03/07/2023	AMBO/MEALS	235-42153-334	26.93
TIM HACKER	3-2-23	03/07/2023	AMBO/MEALS	235-42153-334	38.44
DONNA MARCY	3-2-23 - 3-5-23	03/07/2023	AMBO/MEALS	235-42153-334	120.41
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Municipal Liability	235-42153-361	1,006.26
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Property 40% ESF	235-42153-362	2,854.40
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Auto Liability	235-42153-363	560.00
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Auto Phyd	235-42153-363	1,021.00
LEAGUE OF MN CITIES INS TR	03-06-2023	03/10/2023	40003278/PREMIUMS	235-42153-364	18,104.18
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Equipment Breakdown Covera	235-42153-365	291.20
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	235-42153-381	216.40
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	235-42153-382	10.05
MN ENERGY RESOURCES	FEB 2023	03/07/2023	GAS UTILITY	235-42153-383	836.37
HOMETOWN SANITATION SER	0000501505	03/07/2023	AMBO/REFUSE DISPOSAL	235-42153-384	34.80
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	235-42153-385	23.50
O'REILLY AUTOMOTIVE, INC	4425-365919	03/14/2023	AMBO/MAINTENANCE - VEHI	235-42153-405	82.64
WINDOM AUTO VALU	FEB 2023	03/09/2023	MAINTENANCE	235-42153-405	313.98
				Activity 42153 - Ambulance Total:	**31,593.97**
				Fund 235 - AMBULANCE Total:	**31,593.97**

Fund: 250 - EDA GENERAL

Activity: 46520 - EDA

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
INDOFF, INC	3633530	03/03/2023	EDA/SUPPLIES	250-46520-200	9.40
US BANK	4246044555766710 02-28-23	03/06/2023	Adobe	250-46520-200	21.36
QUADIENT LEASING USA, INC	N9826905	03/02/2023	LEASE PAYMENT	250-46520-200	25.03
US BANK	4246044555766710 02-28-23	03/06/2023	paypal	250-46520-308	235.00
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	250-46520-321	56.88
USPS-POC	3-2-2023	03/02/2023	POSTAGE MACHINE	250-46520-322	2.57
US BANK	4246044555766710 02-28-23	03/06/2023	embassy suites-training	250-46520-334	184.15
CITIZEN PUBLISHING CO	20230228	03/08/2023	Director & City Admin	250-46520-340	422.28
CITIZEN PUBLISHING CO	20230228	03/08/2023	FFA EDA	250-46520-340	85.00
US BANK	4246044555766710 02-28-23	03/06/2023	next move group	250-46520-340	295.00
CITIZEN PUBLISHING CO	20230228	03/08/2023	Visitor Guide	250-46520-350	439.00

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Property	250-46520-362	726.00
LEAGUE OF MN CITIES INS TR	03-06-2023	03/10/2023	40003278/PREMIUMS	250-46520-364	687.74
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Municipal Liability	250-46520-365	716.56
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Equipment Breakdown Covera	250-46520-365	291.20
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Auto Phyd	250-46520-365	33.00
FEDERATED RURAL ELECTRIC	02-28-23	03/06/2023	ELECTRIC	250-46520-381	23.00
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	250-46520-381	51.25
COTTONWOOD CO RECORDE	02-27-2023	03/07/2023	EDA/RECORDING FEES	250-46520-480	92.00
				Activity 46520 - EDA Total:	**4,396.42**
				Fund 250 - EDA GENERAL Total:	**4,396.42**
Fund: 254 - NORTH IND PARK					
Activity: 46520 - EDA					
SOUTH CENTRAL ELECTRIC	01-01-23 - 01-31-23	03/07/2023	ELECTRIC	254-46520-381	159.29
				Activity 46520 - EDA Total:	**159.29**
				Fund 254 - NORTH IND PARK Total:	**159.29**
Fund: 401 - GENERAL CAPITAL PROJECTS					
Activity: 49950 - Capital Outlay					
FIRE SAFETY USA, INC	169156	03/02/2023	FIRE/CAPITAL OUTLAY	401-49950-502	2,045.00
LANGLAND-HERDING CONSTR	2-8-2023	03/15/2023	B&Z/BOGLE/CAPITAL OUTLAY	401-49950-506	400.00
				Activity 49950 - Capital Outlay Total:	**2,445.00**
				Fund 401 - GENERAL CAPITAL PROJECTS Total:	**2,445.00**
Fund: 601 - WATER					
Activity: 49400 - Water					
QUADIENT LEASING USA, INC	N9826905	03/02/2023	LEASE PAYMENT	601-49400-200	25.04
WEX BANK	87687567	03/22/2023	FEB 2023/MOTOR FUEL	601-49400-212	905.31
RED ROCK RURAL WATER	02-01-23 READING	03/02/2023	WATER 104328 JOHNSON AU	601-49400-217	34.00
A & B BUSINESS	3-5-23 - 4-4-23	03/07/2023	OPERATING SUPPLIES	601-49400-217	63.49
WINDOM AUTO VALU	FEB 2023	03/09/2023	MAINTENANCE	601-49400-217	56.97
US BANK	4246044555766710 02-28-23	03/06/2023	CRAGUNS LODGE AND GOLF	601-49400-308	138.51
MN VALLEY TESTING	1177922	12/31/2022	WATER/LAB TESTING	601-49400-310	85.41
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	601-49400-321	50.90
VERIZON WIRELESS	9928483582	03/07/2023	TELEPHONE	601-49400-321	91.15
USPS-POC	3-2-2023	03/02/2023	POSTAGE MACHINE	601-49400-322	137.64
USPS-POC	3-2-2023	03/02/2023	POSTAGE MACHINE	601-49400-322	2.41
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	601-49400-326	70.00
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Municipal Liability	601-49400-361	2,302.74
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Property	601-49400-362	14,397.00
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Auto Liability	601-49400-363	258.00
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Auto Phyd	601-49400-363	267.00
LEAGUE OF MN CITIES INS TR	03-06-2023	03/10/2023	40003278/PREMIUMS	601-49400-364	6,527.73
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Equipment Breakdown Covera	601-49400-365	291.20
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Unsched. 25,000 & Less	601-49400-365	1,125.25
FEDERATED RURAL ELECTRIC	02-28-23	03/06/2023	ELECTRIC	601-49400-381	45.00
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	601-49400-381	4,640.84
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	601-49400-382	18.51
MN ENERGY RESOURCES	FEB 2023	03/07/2023	GAS UTILITY	601-49400-383	907.71
MN ENERGY RESOURCES	FEB 2023	03/07/2023	GAS UTILITY	601-49400-383	26.26
HOMETOWN SANITATION SER	000050:1467	03/07/2023	WATER/REFUSE DISPOSAL	601-49400-384	104.98
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	601-49400-385	38.08
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	601-49400-386	31.00
STANTEC CONSULTING SERVIC	2046055	03/09/2023	WATER/LANDFILL	601-49400-386	5,709.50
RUNNINGS SUPPLY, INC	20230228	03/08/2023	Water	601-49400-405	54.91
SCHWALBACH HARDWARE	Feb 2023	03/07/2023	Water maint distribution	601-49400-408	159.77
				Activity 49400 - Water Total:	**38,566.31**
				Fund 601 - WATER Total:	**38,566.31**
Fund: 602 - SEWER					
MBS - MULTI-BANK SECURITIE	3-22-2023	03/22/2023	FHLB 9 MONTHS 5.35%	602-10400	500,000.00
SVOBODA EXCAVATING, INC	00009986	03/03/2023	SEWER/REPAIR LIFT STATION/	602-16300	6,373.00

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SCOTT VEENKER	29432	03/03/2023	SEWER/REPAIR R.GREEN LIFT	602-16300	1,399.10
					507,772.10
Activity: 49450 - Sewer					
QUADIENT LEASING USA, INC	N9826905	03/02/2023	LEASE PAYMENT	602-49450-200	25.03
WEX BANK	87687567	03/22/2023	FEB 2023/MOTOR FUEL	602-49450-212	344.70
A & B BUSINESS	3-5-23 - 4-4-23	03/07/2023	OPERATING SUPPLIES	602-49450-217	63.49
US BANK	4246044555766710 02-28-23	03/06/2023	MN Pollution Control	602-49450-308	56.18
US BANK	4246044555766710 02-28-23	03/06/2023	MN Pollution Control	602-49450-308	132.80
US BANK	4246044555766710 02-28-23	03/06/2023	MN Pollution Control	602-49450-308	265.59
US BANK	4246044555766710 02-28-23	03/06/2023	MN Pollution Control	602-49450-308	265.59
US BANK	4246044555766710 02-28-23	03/06/2023	MN Pollution Control	602-49450-308	56.18
MN VALLEY TESTING	1186271	03/02/2023	SEWER/LAB TESTING	602-49450-310	272.80
MN VALLEY TESTING	1186539	03/02/2023	SEWER/LAB TESTING	602-49450-310	168.54
MN VALLEY TESTING	1187088	03/02/2023	SEWER/LAB TESTING	602-49450-310	99.04
MN VALLEY TESTING	1187990	03/09/2023	SEWER/LAB TESTING	602-49450-310	276.32
US BANK	4246044555766710 02-28-23	03/06/2023	NSI LAB SOLUTIONS	602-49450-310	129.00
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	602-49450-321	175.30
GOPHER STATE ONE CALL	3020846	03/02/2023	LOCATES	602-49450-321	2.02
VERIZON WIRELESS	9928483582	03/07/2023	TELEPHONE	602-49450-321	121.14
USPS-POC	3-2-2023	03/02/2023	POSTAGE MACHINE	602-49450-322	137.64
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	602-49450-326	70.00
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Municipal Liability	602-49450-361	8,441.52
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Property	602-49450-362	19,633.00
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Auto Phyd	602-49450-363	440.00
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Auto Liability	602-49450-363	590.00
LEAGUE OF MN CITIES INS TR	03-06-2023	03/10/2023	40003278/PREMIUMS	602-49450-364	8,300.55
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Equipment Breakdown Covera	602-49450-365	291.20
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Unsched. 25,000 & Less	602-49450-365	1,125.25
SOUTH CENTRAL ELECTRIC	01-01-23 - 01-31-23	03/07/2023	ELECTRIC	602-49450-381	231.42
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	602-49450-381	9,791.67
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	602-49450-382	116.96
MN ENERGY RESOURCES	FEB 2023	03/07/2023	GAS UTILITY	602-49450-383	22.08
MN ENERGY RESOURCES	FEB 2023	03/07/2023	GAS UTILITY	602-49450-383	23.91
MN ENERGY RESOURCES	FEB 2023	03/07/2023	GAS UTILITY	602-49450-383	3,920.41
MN ENERGY RESOURCES	FEB 2023	03/07/2023	GAS UTILITY	602-49450-383	160.37
RUNNINGS SUPPLY, INC	20230228	03/08/2023	Sewer	602-49450-408	149.92
RUNNINGS SUPPLY, INC	20230228	03/08/2023	Sewer	602-49450-408	-4.00
RUNNINGS SUPPLY, INC	20230228	03/08/2023	Sewer	602-49450-408	141.88
SCOTT VEENKER	29439	03/07/2023	SEWER/MAINTENANCE - DIST	602-49450-408	242.25
ADVANTAGE COLLECTION PR	3796 02-28-2023	03/07/2023	SEWER/UNCOLLECTIBLE	602-49450-432	15.00
				Activity 49450 - Sewer Total:	**56,294.75**
				Fund 602 - SEWER Total:	**564,066.85**
Fund: 604 - ELECTRIC					
MBS - MULTI-BANK SECURITIE	3-22-2023	03/22/2023	FHLB 9 MONTHS 5.35%	604-10400	500,000.00
ELK RIVER WINLECTRIC	357860 01	02/10/2023	EL/INVENTORY	604-14200	72,580.84
ELK RIVER WINLECTRIC	365901 02	02/10/2023	EL/INVENTORY	604-14200	6,146.00
RESCO - RURAL ELECTRIC SUP	885858-00	03/02/2023	EL/INVENTORY	604-14200	610.00
IRBY ELECTRICAL DISTRIBUTO	S013394483.001	03/02/2023	EL/INVENTORY	604-14200	1,092.24
DAKOTA SUPPLY GROUP	S102211064.003	03/02/2023	EL/INVENTORY	604-14200	8,550.00
J. H. LARSON	S102870099.001	02/03/2023	EL/INVENTORY	604-14200	1,137.32
J. H. LARSON	S102870099.002	02/10/2023	EL/INVENTORY	604-14200	19.75
DGR ENGINEERING	00258898	03/03/2023	EL/GENERATION ADDITION	604-16200	29,692.00
DGR ENGINEERING	00258897	03/03/2023	EL/TRANSMISSION PROJECT	604-16300	3,208.00
DGR ENGINEERING	00258898	03/03/2023	EL/GENERATION ADDITION	604-16400	24,656.92
MN REVENUE	FEB 2023	03/13/2023	SALES TAX	604-20202	4,156.35
KARINA VILLAFUERTE LOPEZ	15917-9	03/14/2023	REFUND/UTILITY PREPAYMEN	604-22000	300.00
TYLER C MAU	26922-9	03/14/2023	REFUND/UTILITY PREPAYMEN	604-22000	300.00
GILBERTO ROMERO	44045-5 REFUND	03/14/2023	REFUND/UTILITY PREPAYMEN	604-22000	300.00
MARIA REFUGIO	50477-0	03/14/2023	REFUND/UTILITY PREPAYMEN	604-22000	300.00

Expense Approval Report **Payment Dates: 3/4/2023 - 3/17/2023**

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
JENNIFER J PETERSEN	52747-1	03/14/2023	REFUND/UTILITY PREPAYMEN	604-22000	300.00
KYLE J LAU	56108-6	03/14/2023	REFUND/UTILITY PREPAYMEN	604-22000	300.00
					653,649.42
Activity: 49550 - Electric					
SCHWALBACH HARDWARE	Feb 2023	03/07/2023	Electric office supplies	604-49550-200	26.99
SCHWALBACH HARDWARE	Feb 2023	03/07/2023	Electric office supplies	604-49550-200	13.99
QUADIENT LEASING USA, INC	N9826905	03/02/2023	LEASE PAYMENT	604-49550-200	25.04
SCHWALBACH HARDWARE	Feb 2023	03/07/2023	Electric cleaning supplies	604-49550-211	29.98
WEX BANK	87687567	03/22/2023	FEB 2023/MOTOR FUEL	604-49550-212	264.73
KWIK TRIP INC & SUBSIDIARIE	FEB 2023	03/07/2023	MOTOR FUELS	604-49550-212	60.25
A & B BUSINESS	3-5-23 - 4-4-23	03/07/2023	OPERATING SUPPLIES	604-49550-217	63.49
FRANKS SHOE REPAIR	03-02-23	03/02/2023	EL/SAFETY SHOES	604-49550-218	180.40
AMAZON CAPITAL SERVICES, I	1367-7KCK-3397	03/07/2023	EL/SMALL TOOLS	604-49550-241	107.12
RUNNINGS SUPPLY, INC	20230228	03/08/2023	Electric	604-49550-241	529.47
RUNNINGS SUPPLY, INC	20230228	03/08/2023	Electric	604-49550-241	67.36
SCHWALBACH HARDWARE	Feb 2023	03/07/2023	Electric small tools all purpos	604-49550-241	38.99
SCHWALBACH HARDWARE	Feb 2023	03/07/2023	Electric small tools all purpos	604-49550-241	64.93
SCHWALBACH HARDWARE	Feb 2023	03/07/2023	Electric small tools all purpos	604-49550-241	33.97
mPOWER TECHNOLOGIES, IN	5134	03/02/2023	EL/SOFTWARE	604-49550-303	4,640.00
SKARSHAUG TESTING LAB	266489	03/02/2023	EL/LAB TESTING	604-49550-310	414.38
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	604-49550-321	78.34
GOPHER STATE ONE CALL	3020846	03/02/2023	LOCATES	604-49550-321	2.03
VERIZON WIRELESS	9928483582	03/07/2023	TELEPHONE	604-49550-321	80.02
USPS-POC	3-2-2023	03/02/2023	POSTAGE MACHINE	604-49550-322	137.64
USPS-POC	3-2-2023	03/02/2023	POSTAGE MACHINE	604-49550-322	0.49
GOLDEN WEST TECH & INT SO	230210251	03/02/2023	EL/DISPATCHING	604-49550-325	39.28
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	604-49550-326	189.39
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Municipal Liability	604-49550-361	10,635.40
TRAVELERS	01-18-23 - 01-18-24	03/07/2023	EL/INSURANCE	604-49550-362	109,671.00
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Property	604-49550-362	37,711.00
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Auto Liability	604-49550-363	1,770.00
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Auto Phyd	604-49550-363	1,480.00
LEAGUE OF MN CITIES INS TR	03-06-2023	03/10/2023	40003278/PREMIUMS	604-49550-364	12,200.59
LEAGUE OF MN CITIES INS TR	03-06-2023	03/10/2023	40003278/PREMIUMS	604-49550-364	229.25
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Unsched. 25,000 & Less	604-49550-365	1,125.25
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Equipment Breakdown Covera	604-49550-365	291.20
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	604-49550-381	134.86
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	604-49550-382	21.72
MN ENERGY RESOURCES	FEB 2023	03/07/2023	GAS UTILITY	604-49550-383	59.77
HOMETOWN SANITATION SER	0000501468	03/02/2023	EL/REFUSE DISPOSAL	604-49550-384	134.23
COTTONWOOD CO SOLID WA	03-01-2023	03/09/2023	EL/REFUSE DISPOSAL	604-49550-384	110.50
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	604-49550-385	44.05
ELECTRIC FUND	# 704	03/08/2023	EL/MAINTENANCE - STRUCTU	604-49550-402	3.08
ELECTRIC FUND	# 706	03/10/2023	EL/MAINTENANCE - OFFICE	604-49550-402	39.50
SCHWALBACH HARDWARE	Feb 2023	03/07/2023	Electric maint structure	604-49550-402	94.23
DITCH WITCH OF MN	P66361	03/15/2023	EL/MAINTENANCE - OFFICE	604-49550-404	485.97
CARQUEST - SMITH AUTO SUP	FEB 2023	03/07/2023	MAINTENANCE 91380	604-49550-405	193.27
CARQUEST - SMITH AUTO SUP	FEB 2023	03/07/2023	MAINTENANCE 91380	604-49550-405	281.38
CARQUEST - SMITH AUTO SUP	FEB 2023	03/07/2023	MAINTENANCE 91380	604-49550-405	22.79
ELECTRIC FUND	# 703	03/08/2023	EL/MAINTENANCE - DISTRIBU	604-49550-408	28.40
ELECTRIC FUND	# 705	03/10/2023	EL/MAINTENANCE - DISTRIBU	604-49550-408	7.15
ELECTRIC FUND	# 707	03/15/2023	EL/MAINTENANCE - DISTRIBU	604-49550-408	394.46
ELECTRIC FUND	# 709	03/15/2023	EL/MAINTENANCE - DISTRIBU	604-49550-408	54.04
SCHWALBACH HARDWARE	Feb 2023	03/07/2023	Electric maint distribution	604-49550-408	13.86
ELECTRIC FUND	# 708	03/15/2023	EL/MAINTENANCE - DISTRIBU	604-49550-409	4.02
SCHWALBACH HARDWARE	Feb 2023	03/07/2023	Electric maint utilities	604-49550-409	26.99
SCHWALBACH HARDWARE	Feb 2023	03/07/2023	Electric maint utilities	604-49550-409	7.18
SCHWALBACH HARDWARE	Feb 2023	03/07/2023	Electric maint utilities	604-49550-409	20.77
SCHWALBACH HARDWARE	Feb 2023	03/07/2023	Electric maint utilities	604-49550-409	52.31
MN DEPT OF COMMERCE	1000049422	03/09/2023	EL/CONSERVATION - ENERGY	604-49550-433	368.72

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
CITIZEN PUBLISHING CO	2 YEARS 3-17-2023	03/09/2023	ELECTRIC DEPT/2 YEAR SUBSC	604-49550-433	90.00
MN DEPT OF LABOR & INDUS	ABR0302674X	03/07/2023	EL/LICENSE FEES	604-49550-444	40.00
MN DEPT OF COMMERCE	1000049422	03/09/2023	EL/CONSERVATION - ENERGY	604-49550-450	997.95
MN REVENUE	FEB 2023	03/13/2023	SALES TAX	604-49550-460	217.00
				Activity 49550 - Electric Total:	**186,150.17**
				Fund 604 - ELECTRIC Total:	**839,799.59**
Fund: 609 - LIQUOR STORE					
MN REVENUE	FEB 2023	03/13/2023	SALES TAX	609-20202	15,154.00
					15,154.00
Activity: 49751 - Liquor Store					
INDOFF, INC	3631066	02/23/2023	LIQUOR S/SUPPLIES	609-49751-200	148.99
US BANK	4246044555766710 02-28-23	03/06/2023	Amazon	609-49751-200	926.16
US BANK	4246044555766710 02-28-23	03/06/2023	SAMS CLUB, AMZN,HYVEE	609-49751-200	42.46
QUADIENT LEASING USA, INC	N9826905	03/02/2023	LEASE PAYMENT	609-49751-200	25.04
ARAMARK	2560105652	03/03/2023	LIQUOR S/CLEANING/SUPPLIE	609-49751-211	51.45
SCHWALBACH HARDWARE	Feb 2023	03/07/2023	Liquor cleaning supplies	609-49751-211	30.98
A & B BUSINESS	3-5-23 - 4-4-23	03/07/2023	OPERATING SUPPLIES	609-49751-217	90.70
AH HERMEL COMPANY	964690/964690	02/23/2023	LIQUOR S/SUPPLIES	609-49751-217	72.34
BELLBOY CORP	0098501800	02/23/2023	LIQUOR S/LIQUOR/WINE/FREI	609-49751-251	995.54
BELLBOY CORP	0098533600	03/02/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	855.00
DOLL DISTRIBUTING, LLC	1188799	02/23/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	54.00
JOHNSON BROS.	2240254	02/23/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	1,369.42
JOHNSON BROS.	2244730	03/02/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	4,813.65
JOHNSON BROS.	2249313	03/02/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	2,580.30
BREAKTHRU BEVERAGE MN	348038112	03/02/2023	LIQUOR S/MERCHANDISE/FRE	609-49751-251	2,891.41
PHILLIPS WINE & SPIRITS	6545728	02/23/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	790.75
PHILLIPS WINE & SPIRITS	6549172	03/02/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	316.25
PHILLIPS WINE & SPIRITS	6552652	03/02/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-251	460.65
BLUE CLOUD DISTRIBUTION O	101090992	03/02/2023	LIQUOR S/BEER	609-49751-252	1,564.00
DOLL DISTRIBUTING, LLC	1185994	02/23/2023	LIQUOR S/BEER/MERCH	609-49751-252	6,498.80
DOLL DISTRIBUTING, LLC	1188799	02/23/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-252	1,376.01
DOLL DISTRIBUTING, LLC	1195401	03/02/2023	LIQUOR S/BEER	609-49751-252	11,460.85
DOLL DISTRIBUTING, LLC	1198292	03/13/2023	LIQUOR S/BEER	609-49751-252	-57.90
DOLL DISTRIBUTING, LLC	1200533	03/13/2023	LIQUOR S/BEER	609-49751-252	-435.20
DOLL DISTRIBUTING, LLC	1202504	03/10/2023	LIQUOR S./BEER	609-49751-252	-135.20
JOHNSON BROS.	2240256	02/23/2023	LIQUOR S/BEER	609-49751-252	135.00
BEVERAGE WHOLESALERS	261820	03/02/2023	LIQUOR S/BEER	609-49751-252	12,374.27
BEVERAGE WHOLESALERS	262815	03/13/2023	LIQUOR S/BEER	609-49751-252	6,396.70
ARTISAN BEER COMPANY	3587452	02/23/2023	LIQUOR S/BEER	609-49751-252	60.80
ARTISAN BEER COMPANY	3588639	03/02/2023	LIQUOR S/BEER	609-49751-252	140.05
ARTISAN BEER COMPANY	3589757	03/02/2023	LIQUOR S/BEER	609-49751-252	43.00
BELLBOY CORP	0098501800	02/23/2023	LIQUOR S/LIQUOR/WINE/FREI	609-49751-253	104.00
JOHNSON BROS.	2240255	02/23/2023	LIQUOR S/WINE/FREIGHT	609-49751-253	1,177.01
JOHNSON BROS.	2244731	03/02/2023	LIQUOR S/MERCHANDISE/FRE	609-49751-253	1,381.82
JOHNSON BROS.	2249314	03/02/2023	LIQUOR S/WINE/FREIGHT	609-49751-253	603.40
BREAKTHRU BEVERAGE MN	348038112	03/02/2023	LIQUOR S/MERCHANDISE/FRE	609-49751-253	112.00
ROUND LAKE VINEYARDS & W	3663	02/16/2023	LIQUOR S/WINE	609-49751-253	675.00
PHILLIPS WINE & SPIRITS	6545729	02/23/2023	LIQUOR S/WINE/FREIGHT	609-49751-253	545.67
PHILLIPS WINE & SPIRITS	6549173	03/02/2023	LIQUOR S/WINE/FREIGHT	609-49751-253	595.50
PHILLIPS WINE & SPIRITS	6552653	03/02/2023	LIQUOR S/MERCHANDISE/FRE	609-49751-253	425.35
MORGAN CREEK VINEYARDS	6745	03/02/2023	LIQUOR S/WINE	609-49751-253	138.00
WINE MERCHANTS	7417062	03/02/2023	LIQUOR S/WINE/FREIGHT	609-49751-253	136.00
JOHNSON BROS.	2244731	03/02/2023	LIQUOR S/MERCHANDISE/FRE	609-49751-254	37.00
BREAKTHRU BEVERAGE MN	348038112	03/02/2023	LIQUOR S/MERCHANDISE/FRE	609-49751-254	137.02
RED BULL DISTRIBUTION CO, I	5004871002	02/23/2023	LIQUOR S/SOFT DRINKS & MI	609-49751-254	164.88
PHILLIPS WINE & SPIRITS	6552653	03/02/2023	LIQUOR S/MERCHANDISE/FRE	609-49751-254	56.10
AH HERMEL COMPANY	964691/964691	02/23/2023	LIQUOR S/MERCHANDISE	609-49751-254	71.62
AH HERMEL COMPANY	964691/964691	02/23/2023	LIQUOR S/MERCHANDISE	609-49751-256	207.32
DOLL DISTRIBUTING, LLC	1185994	02/23/2023	LIQUOR S/BEER/MERCH	609-49751-261	88.00

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
AH HERMEL COMPANY	964691/964691	02/23/2023	LIQUOR S/MERCHANDISE	609-49751-261	5.59
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	609-49751-321	131.86
USPS-POC	3-2-2023	03/02/2023	POSTAGE MACHINE	609-49751-322	3.99
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	609-49751-326	855.56
BELLBOY CORP	0098501800	02/23/2023	LIQUOR S/LIQUOR/WINE/FREI	609-49751-333	20.34
BELLBOY CORP	0098533600	03/02/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	22.00
JOHNSON BROS.	2240254	02/23/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	18.06
JOHNSON BROS.	2240255	02/23/2023	LIQUOR S/WINE/FREIGHT	609-49751-333	41.27
JOHNSON BROS.	2244730	03/02/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	125.98
JOHNSON BROS.	2244731	03/02/2023	LIQUOR S/MERCHANDISE/FRE	609-49751-333	44.83
JOHNSON BROS.	2249313	03/02/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	44.84
JOHNSON BROS.	2249314	03/02/2023	LIQUOR S/WINE/FREIGHT	609-49751-333	22.41
BREAKTHRU BEVERAGE MN	348038112	03/02/2023	LIQUOR S/MERCHANDISE/FRE	609-49751-333	54.89
PHILLIPS WINE & SPIRITS	6545728	02/23/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	12.04
PHILLIPS WINE & SPIRITS	6545729	02/23/2023	LIQUOR S/WINE/FREIGHT	609-49751-333	25.34
PHILLIPS WINE & SPIRITS	6549172	03/02/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	6.50
PHILLIPS WINE & SPIRITS	6549173	03/02/2023	LIQUOR S/WINE/FREIGHT	609-49751-333	23.42
PHILLIPS WINE & SPIRITS	6552652	03/02/2023	LIQUOR S/LIQUOR/FREIGHT	609-49751-333	6.77
PHILLIPS WINE & SPIRITS	6552653	03/02/2023	LIQUOR S/MERCHANDISE/FRE	609-49751-333	22.99
WINE MERCHANTS	7417062	03/02/2023	LIQUOR S/WINE/FREIGHT	609-49751-333	1.95
AH HERMEL COMPANY	964691/964691	02/23/2023	LIQUOR S/MERCHANDISE	609-49751-333	8.95
CITIZEN PUBLISHING CO	20230228	03/08/2023	shopper	609-49751-340	910.00
CITIZEN PUBLISHING CO	20230228	03/08/2023	Liquor shop Windom	609-49751-340	21.00
CITIZEN PUBLISHING CO	20230228	03/08/2023	Vistor Guide	609-49751-340	601.00
CITIZEN PUBLISHING CO	20230228	03/08/2023	Liquor PT position	609-49751-340	154.66
CITIZEN PUBLISHING CO	20230228	03/08/2023	Riverbend Valentines Day	609-49751-340	192.60
BRENT JAMES HOGEN	23052	03/07/2023	LIQUOR S/PRINTING	609-49751-350	160.00
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Liquor Liability	609-49751-361	7,192.83
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Municipal Liability	609-49751-361	3,677.61
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Property	609-49751-362	4,455.00
LEAGUE OF MN CITIES INS TR	03-06-2023	03/10/2023	40003278/PREMIUMS	609-49751-364	6,343.48
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Equipment Breakdown Covera	609-49751-365	291.20
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	609-49751-381	696.62
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	609-49751-382	20.37
MN ENERGY RESOURCES	FEB 2023	03/07/2023	GAS UTILITY	609-49751-383	556.76
HOMETOWN SANITATION SER	0000501466	03/02/2023	LIQUOR S/REFUSE DISPOSAL	609-49751-384	183.99
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	609-49751-385	40.02
SCHWALBACH HARDWARE	Feb 2023	03/07/2023	Liquor maint structure	609-49751-404	6.99
MN REVENUE	FEB 2023	03/13/2023	SALES TAX	609-49751-460	12.00
ADVANTAGE COLLECTION PR	3797 02-28-23	03/07/2023	LIQUOR S/COLLECTIONS	609-49751-480	50.00
				Activity 49751 - Liquor Store Total:	**89,657.67**
				Fund 609 - LIQUOR STORE Total:	**104,811.67**
Fund: 614 - TELECOM					
INTERNAL REVENUE SERVICE	FEB-23 FINAL	03/07/2023	EXCISE TAX POSTING	614-20201	294.92
INTERNAL REVENUE SERVICE	MAR-23	03/07/2023	EXCISE TAX POSTING	614-20201	500.00
MN 9-1-1 PROGRAM	FEB 2023	03/07/2023	FEB 911 SERVICES	614-20206	934.24
					1,729.16
Activity: 49870 - Telecom					
AMAZON CAPITAL SERVICES, I	1M93-W3LD-9TQ3	03/09/2023	TELECOM/SUPPLIES	614-49870-200	42.36
QUADIENT LEASING USA, INC	N9826905	03/02/2023	LEASE PAYMENT	614-49870-200	25.03
CITY LAUNDERING CO.	1861467	03/02/2023	TELECOM/CLEANING/SUPPLIE	614-49870-211	21.38
CITY LAUNDERING CO.	1866324	03/02/2023	TELECOM/CLEANING/SUPPLIE	614-49870-211	21.38
WEX BANK	87687567	03/22/2023	FEB 2023/MOTOR FUEL	614-49870-212	85.65
AMAZON CAPITAL SERVICES, I	17H6-3DYF-RFN3	03/02/2023	TELECOM/OPERATING SUPPLI	614-49870-217	69.90
CALIX	3001598	03/02/2023	TELECOM/OPERATING SUPPLI	614-49870-217	8,397.00
A & B BUSINESS	3-5-23 - 4-4-23	03/07/2023	OPERATING SUPPLIES	614-49870-217	108.84
US BANK	4246044555766710 02-28-23	03/06/2023	dri crucial orderfind	614-49870-217	83.57
US BANK	4246044555766710 02-28-23	03/06/2023	ebay	614-49870-217	375.00
POWER & TEL	7636036-00	03/02/2023	TELECOM/OPERATING SUPPLI	614-49870-217	1,508.00

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
SCHWALBACH HARDWARE	Feb 2023	03/07/2023	Telecom operating supplies	614-49870-217	37.99
AMAZON CAPITAL SERVICES, I	13GK-6HTY-63FK	03/09/2023	TELECOM/UTILITY SYSTEM	614-49870-227	94.66
RUNNINGS SUPPLY, INC	20230228	03/08/2023	Telecom	614-49870-227	9.98
US BANK	4246044555766710 02-28-23	03/06/2023	Ebay	614-49870-227	9.99
US BANK	4246044555766710 02-28-23	03/06/2023	Ebay	614-49870-227	19.90
POWER & TEL	7635961-02	03/02/2023	TELECOM/UTILITY SYSTEM	614-49870-227	2,349.96
US BANK	4246044555766710 02-28-23	03/06/2023	Ebay	614-49870-241	21.14
MN DEPT OF COMMERCE	1000049127	03/09/2023	TELECOM/UTILITY SYSTEM	614-49870-304	386.88
INTERSTATE TRS FUND	82580760062-0223	03/06/2023	499-A FILING 514b OBLIGATIO	614-49870-304	104.16
INTERSTATE TRS FUND	82580760062-0223	03/06/2023	499-A FILING FEE 514a OBLIG	614-49870-304	257.79
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	614-49870-321	263.76
GOPHER STATE ONE CALL	3020846	03/02/2023	LOCATES	614-49870-321	2.02
GOPHER STATE ONE CALL	3020846	03/02/2023	LOCATES	614-49870-321	2.03
VERIZON WIRELESS	9928483582	03/07/2023	TELEPHONE	614-49870-321	245.70
USPS-POC	3-2-2023	03/02/2023	POSTAGE MACHINE	614-49870-322	137.64
USPS-POC	3-2-2023	03/02/2023	POSTAGE MACHINE	614-49870-322	5.68
CITIZEN PUBLISHING CO	20230228	03/08/2023	FFA WindomNet	614-49870-340	85.00
CITY OF WINDOM	INV01682	03/09/2023	TELECOM/ADVERTISING	614-49870-340	200.00
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Municipal Liability	614-49870-361	4,587.17
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Property	614-49870-362	6,708.00
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Auto Liability	614-49870-363	827.00
LEAGUE OF MN CITIES INS TR	03-06-2023	03/10/2023	40003278/PREMIUMS	614-49870-364	21,170.92
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Unsched. 25,000 & Less	614-49870-365	1,125.25
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Equipment Breakdown Covera	614-49870-365	291.20
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	614-49870-381	2,293.76
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	614-49870-382	19.96
MN ENERGY RESOURCES	FEB 2023	03/07/2023	GAS UTILITY	614-49870-383	382.89
HOMETOWN SANITATION SER	0000501469	03/02/2023	TELECOM/REFUSE DISPOSAL	614-49870-384	92.98
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	614-49870-385	38.79
ENTERPRISE FM TRUST	12-31-22	12/31/2022	TELECOM/VEHICLE LEASE	614-49870-419	2,252.91
ENTERPRISE FM TRUST	3-8-23	03/08/2023	TELECOM/VEHICLE LEASE	614-49870-419	1,722.33
CENTURY LINK	527482	03/02/2023	TELECOM/DIRECTORY LISTING	614-49870-441	294.59
CENTURY LINK	7242105D-D-23048	03/02/2023	CABS	614-49870-441	50.67
BTN - BIG TEN NETWORK	202905	03/13/2023	TELECOM/SUBSCRIBER FEES	614-49870-442	1,381.80
FOX TELEVISION STATIONS, LL	202906	03/13/2023	TELECOM/SUBSCRIBER FEES	614-49870-442	247.16
FOX TELEVISION STATIONS, LL	202907	03/13/2023	TELECOM/SUBSCRIBER FEES	614-49870-442	3,072.80
NATIONAL CABLE TV COOP	23020465	03/02/2023	TELECOM/SUBSCRIBER FEES	614-49870-442	47,087.16
ARVIG ENTERPRISES, INC	333195	03/02/2023	TELECOM/SUBSCRIBER FEES	614-49870-442	337.75
US BANK	4246044555766710 02-28-23	03/06/2023	usco licensing div	614-49870-442	625.80
NEXSTAR BROADCASTING GR	495904	03/13/2023	TELECOM/SUBSCRIBER FEES	614-49870-442	223.21
BALLY SPORTS NORTH	U86665	03/13/2023	TELECOM/SUBSCRIBER FEES	614-49870-442	6,767.88
UNIVERSAL SERVICE ADMIN C	UBD10001344589	03/06/2023	499A CONTIBUTION	614-49870-443	2,036.84
WOODSTOCK COMMUNICATI	10234768	03/08/2023	TELECOM/SWITCH FEES	614-49870-445	205.10
E-911 - INDEPENDENT EMERG	MAR 01, 2023	03/08/2023	TELECOM/SWITCH FEES	614-49870-445	40.00
ZAYO GROUP, LLC	2023030027696	03/09/2023	TELECOM/INTERNET EXPENSE	614-49870-447	1,950.00
MANKATO NETWORKS, LLC	389815	03/02/2023	TELECOM/INTERNET EXPENSE	614-49870-447	95.00
US BANK	4246044555766710 02-28-23	03/06/2023	Dream Host Web Hosting	614-49870-447	139.00
HURRICANE ELECTRIC LLC	98451657-IN	03/02/2023	TELECOM/INTERNET EXPENSE	614-49870-447	4,100.00
GOLDEN WEST TECH & INT SO	230210192	03/03/2023	TELECOM/ON CALL SUPPORT	614-49870-448	101.65
ZAYO GROUP, LLC	2023030002376	03/09/2023	TELECOM/CALL COMPLETION	614-49870-451	1,538.98
MN REVENUE	FEB 2023	03/13/2023	SALES TAX	614-49870-460	437.00
				Activity 49870 - Telecom Total:	**127,217.94**
				Fund 614 - TELECOM Total:	**128,947.10**
Fund: 615 - ARENA					
Activity: 49850 - Arena					
QUADIENT LEASING USA, INC	N9826905	03/02/2023	LEASE PAYMENT	615-49850-200	25.03
JCL SOLUTIONS - JANITORS CL	1318425	03/07/2023	ARENA/CLEANING/SUPPLIES	615-49850-211	309.74
WEX BANK	87687567	03/22/2023	FEB 2023/MOTOR FUEL	615-49850-212	54.75
KWIK TRIP INC & SUBSIDIARIE	FEB 2023	03/07/2023	MOTOR FUELS	615-49850-212	90.39
WINDOM FIRE & SAFETY, LLC	0008182	03/07/2023	ARENA/OPERATING SUPPLIES	615-49850-217	216.00

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
AMAZON CAPITAL SERVICES, I	1MXT-X6T4-JDLQ	03/09/2023	ARENA/OPERATING SUPPLIES	615-49850-217	52.28
RUNNINGS SUPPLY, INC	20230228	03/08/2023	Arena	615-49850-217	47.97
RUNNINGS SUPPLY, INC	20230228	03/08/2023	Arena	615-49850-217	22.90
A & B BUSINESS	3-5-23 - 4-4-23	03/07/2023	OPERATING SUPPLIES	615-49850-217	63.49
SCHWALBACH HARDWARE	Feb 2023	03/07/2023	Arena operating supplies	615-49850-217	44.54
SCHWALBACH HARDWARE	Feb 2023	03/07/2023	Arena operating supplies	615-49850-217	13.99
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	615-49850-321	126.20
VERIZON WIRELESS	9928483582	03/07/2023	TELEPHONE	615-49850-321	66.90
ACTIVE NETWORK, LLC	1015020	12/31/2022	DATA PROCESSING	615-49850-326	1,825.83
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	615-49850-326	433.00
CITIZEN PUBLISHING CO	20230228	03/08/2023	Visitor Guide	615-49850-340	561.00
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Municipal Liability	615-49850-361	1,049.14
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Property	615-49850-362	14,503.00
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Auto Liability	615-49850-363	387.00
LEAGUE OF MN CITIES INS TR	03-06-2023	03/10/2023	40003278/PREMIUMS	615-49850-364	4,881.89
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Equipment Breakdown Covera	615-49850-365	291.20
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Unsched. 25,000 & Less	615-49850-365	1,125.25
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	615-49850-381	5,355.71
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	615-49850-382	269.40
MN ENERGY RESOURCES	FEB 2023	03/07/2023	GAS UTILITY	615-49850-383	4,229.34
HOMETOWN SANITATION SER	0000501470	03/07/2023	ARENA/REFUSE DISPOSAL	615-49850-384	158.98
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	615-49850-385	104.71
ELITE MECHANICAL SYSTEMS,	13920	03/07/2023	ARENA/MAINTENANCE - OFFI	615-49850-404	283.15
RON'S ELECTRIC INC	148857	03/07/2023	ARENA/MAINTENANCE - OFFI	615-49850-404	212.12
				Activity 49850 - Arena Total:	**36,804.90**
				Fund 615 - ARENA Total:	**36,804.90**

Fund: 617 - M/P CENTER

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
MN REVENUE	FEB 2023	03/13/2023	SALES TAX	617-20202	141.63
					141.63

Activity: 49860 - M/P Center

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
INDOFF, INC	3632488	03/02/2023	WCC/SUPPLIES	617-49860-200	86.99
QUADIENT LEASING USA, INC	N9826905	03/02/2023	LEASE PAYMENT	617-49860-200	25.04
CITY LAUNDERING CO.	1861465	03/02/2023	WCC/CLEANING/SUPPLIES	617-49860-211	50.15
US BANK	4246044555766710 02-28-23	03/06/2023	kwik trip	617-49860-212	60.00
A & B BUSINESS	3-5-23 - 4-4-23	03/07/2023	OPERATING SUPPLIES	617-49860-217	63.49
US BANK	4246044555766710 02-28-23	03/06/2023	hy-vee	617-49860-217	5.96
RIVER BEND LIQUOR	2-1-23 - 2-24-23	03/02/2023	WCC/LIQUOR	617-49860-251	92.64
RIVER BEND LIQUOR	2-1-23 - 2-24-23	03/02/2023	WCC/BEER	617-49860-252	454.26
RIVER BEND LIQUOR	2-1-23 - 2-24-23	03/02/2023	WCC/POP/MIX	617-49860-254	4.98
US BANK	4246044555766710 02-28-23	03/06/2023	HyVee	617-49860-254	92.06
US BANK	4246044555766710 02-28-23	03/06/2023	Hyvee	617-49860-254	78.34
US BANK	4246044555766710 02-28-23	03/06/2023	hy-vee	617-49860-259	25.96
US BANK	4246044555766710 02-28-23	03/06/2023	Hy-Vee	617-49860-259	19.21
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	617-49860-321	61.45
VERIZON WIRELESS	9928483582	03/07/2023	TELEPHONE	617-49860-321	41.14
USPS-POC	3-2-2023	03/02/2023	POSTAGE MACHINE	617-49860-322	2.05
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	617-49860-326	403.33
CITIZEN PUBLISHING CO	20230228	03/08/2023	Visitor Guide	617-49860-340	561.00
CITIZEN PUBLISHING CO	20230228	03/08/2023	WCC PT position	617-49860-340	554.91
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Municipal Liability	617-49860-361	1,205.32
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Property	617-49860-362	11,100.00
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Auto Liability	617-49860-363	129.00
LEAGUE OF MN CITIES INS TR	03-06-2023	03/10/2023	40003278/PREMIUMS	617-49860-364	3,336.49
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Liquor Liability	617-49860-365	230.17
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	617-49860-381	902.68
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	617-49860-382	64.32
MN ENERGY RESOURCES	FEB 2023	03/07/2023	GAS UTILITY	617-49860-383	1,793.01
HOMETOWN SANITATION SER	0000501471	03/02/2023	WCC/REFUSE DISPOSAL	617-49860-384	151.99
ELECTRIC FUND	20230228	03/08/2023	MONTHLY UTILITY	617-49860-385	142.40

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
US BANK	4246044555766710 02-28-23	03/06/2023	Schwalbachs -roof melt	617-49860-402	49.14
US BANK	4246044555766710 02-28-23	03/06/2023	Schwalbachs -laminar aerator	617-49860-404	6.99
SCHWALBACH HARDWARE	Feb 2023	03/07/2023	MP maint office	617-49860-404	433.49
DEVIN NIELSEN	2-23-23	03/07/2023	WCC/SNOW REMOVAL SIDEW	617-49860-406	45.00
HERC-U-LIFT	S0128091	03/13/2023	ARENA/MAINTENANCE - GRO	617-49860-406	82.99
HERC-U-LIFT	S0128225	03/13/2023	ARENA/MAINTENANCE - GRO	617-49860-406	69.37
MN REVENUE	FEB 2023	03/13/2023	SALES TAX	617-49860-460	439.37
US BANK	4246044555766710 02-28-23	03/06/2023	mapformation LLC-waiting for	617-49860-480	100.00
				Activity 49860 - M/P Center Total:	**22,964.69**
				Fund 617 - M/P CENTER Total:	**23,106.32**
Fund: 651 - RIVERLBUFF TOWNHOMES					
Activity: 46520 - EDA					
LEAGUE OF MN CITIES INS TR	2023 P&L INS	02/27/2023	Property Van Binsbergen	651-46520-480	6,774.00
				Activity 46520 - EDA Total:	**6,774.00**
				Fund 651 - RIVERLBUFF TOWNHOMES Total:	**6,774.00**
Fund: 700 - PAYROLL					
Internal Revenue Service-Payr	INV0002245	03/10/2023	Federal Tax Withholding	700-21701	10,582.98
MN Department of Revenue -	INV0002246	03/10/2023	State Withholding	700-21702	5,196.46
Internal Revenue Service-Payr	INV0002245	03/10/2023	Social Security	700-21703	12,823.26
MN Pera	INV0002243	03/10/2023	PERA	700-21704	8,893.36
MN Pera	INV0002243	03/10/2023	PERA	700-21704	14,440.88
MN Pera	INV0002243	03/10/2023	PERA	700-21704	993.78
MN State Deferred	INV0002244	03/10/2023	Deferred Roth	700-21705	1,652.00
MN State Deferred	INV0002244	03/10/2023	Deferred Compensation	700-21705	5,299.66
Internal Revenue Service-Payr	INV0002245	03/10/2023	Medicare Withholding	700-21711	3,835.24
WEX Health Inc	03-07-2023	03/07/2023	FLEX SPENDING	700-21712	125.00
WEX Health Inc	3-10-2023	03/14/2023	FLEX SPENDING	700-21712	155.77
WEX Health Inc	3-14-2023	03/14/2023	FLEX SPENDING	700-21712	241.00
WEX Health Inc	3-2-2023	03/02/2023	FLEX SPENDING	700-21712	2,180.85
WEX Health Inc	3-3-2023	03/03/2023	FLEX SPENDING	700-21712	207.74
WEX Health Inc	3-6-2023	03/06/2023	FLEX SPENDING	700-21712	540.00
WEX Health Inc	3-7-2023	03/07/2023	FLEX SPENDING	700-21712	23.45
WEX Health Inc	3-9-2023	03/14/2023	FLEX SPENDING	700-21712	56.63
WEX Health Inc	INV0002242	03/10/2023	HSA Employee Contribution	700-21723	773.46
					68,021.52
				Fund 700 - PAYROLL Total:	**68,021.52**
				Grand Total:	**2,131,231.86**

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL	247,658.31
211 - LIBRARY	10,452.47
225 - AIRPORT	13,497.11
230 - POOL	10,131.03
235 - AMBULANCE	31,593.97
250 - EDA GENERAL	4,396.42
254 - NORTH IND PARK	159.29
401 - GENERAL CAPITAL PROJECTS	2,445.00
601 - WATER	38,566.31
602 - SEWER	564,066.85
604 - ELECTRIC	839,799.59
609 - LIQUOR STORE	104,811.67
614 - TELECOM	128,947.10
615 - ARENA	36,804.90
617 - M/P CENTER	23,106.32
651 - RIVERLBUFF TOWNHOMES	6,774.00
700 - PAYROLL	68,021.52
Grand Total:	**2,131,231.86**

Account Summary

Account Number	Account Name	Payment Amount
100-20191	Unapplied Cash	29.20
100-20202	Sales Tax Payable	24,599.65
100-36200	Other Income	-576.09
100-41110-304	Legal Fees	1,395.00
100-41110-326	Data Processing	40.37
100-41110-334	Meals/Lodging	311.57
100-41110-350	Printing & Design	481.50
100-41110-364	Insurance - Worker's Co	78.85
100-41110-365	Insurance - Misc	699.00
100-41310-200	Office Supplies	231.80
100-41310-217	Other Operating Supplie	232.59
100-41310-321	Telephone	69.95
100-41310-322	Postage	421.66
100-41310-326	Data Processing	293.81
100-41310-350	Printing & Design	683.32
100-41310-361	Insurance - General Liabi	994.28
100-41310-364	Insurance - Worker's Co	2,521.70
100-41310-365	Insurance - Misc	908.20
100-41310-433	Dues & Subscriptions	90.00
100-41910-200	Office Supplies	55.78
100-41910-212	Motor Fuels	90.71
100-41910-308	Training & Registrations	570.00
100-41910-321	Telephone	98.02
100-41910-322	Postage	0.99
100-41910-334	Meals/Lodging	380.31
100-41910-364	Insurance - Worker's Co	687.74
100-41910-365	Insurance - Misc	556.20
100-41940-362	Insurance - Property	4,978.00
100-41940-381	Electric Utility	480.16
100-41940-382	Water Utility	57.15
100-41940-383	Gas Utility	1,619.38
100-41940-384	Refuse Disposal	102.98
100-41940-385	Sewer Utility	119.46
100-42120-200	Office Supplies	93.62
100-42120-212	Motor Fuels	1,824.11
100-42120-305	Medical & Dental Fees	65.00

Account Summary

Account Number	Account Name	Payment Amount
100-42120-308	Training & Registrations	750.00
100-42120-321	Telephone	33.73
100-42120-350	Printing & Design	28.90
100-42120-361	Insurance - General Liabi	23,307.08
100-42120-363	Insurance - Automotive	9,971.00
100-42120-364	Insurance - Worker's Co	66,374.52
100-42120-365	Insurance - Misc	388.20
100-42120-404	Repairs & Maint - M&E	805.00
100-42120-405	Repairs & Maint - Vehicl	26.12
100-42120-419	Vehicle Lease	1,455.73
100-42120-480	Other Miscellaneous	85.72
100-42220-211	Cleaning Supplies	153.59
100-42220-212	Motor Fuels	191.67
100-42220-215	Materials & Equipment	566.76
100-42220-217	Other Operating Supplie	163.52
100-42220-218	Uniforms	594.07
100-42220-308	Training & Registrations	69.98
100-42220-321	Telephone	42.56
100-42220-361	Insurance - General Liabi	1,412.27
100-42220-362	Insurance - Property	4,281.60
100-42220-363	Insurance - Automotive	1,778.00
100-42220-364	Insurance - Worker's Co	14,619.96
100-42220-365	Insurance - Misc	1,416.45
100-42220-381	Electric Utility	324.60
100-42220-382	Water Utility	15.07
100-42220-383	Gas Utility	1,254.55
100-42220-384	Refuse Disposal	52.19
100-42220-385	Sewer Utility	35.24
100-42220-404	Repairs & Maint - M&E	9.99
100-42220-405	Repairs & Maint - Vehicl	137.45
100-42220-433	Dues & Subscriptions	280.00
100-42220-491	Payments to Other Orga	3,000.00
100-42500-381	Electric Utility	31.18
100-42700-300	Charges for Services	17.50
100-43100-200	Office Supplies	25.03
100-43100-212	Motor Fuels	3,787.50
100-43100-214	Pest Control	10,203.60
100-43100-217	Other Operating Supplie	133.49
100-43100-224	Street Maint Materials	700.00
100-43100-241	Small Tools	17.99
100-43100-321	Telephone	87.97
100-43100-322	Postage	1.04
100-43100-361	Insurance - General Liabi	1,835.63
100-43100-362	Insurance - Property	2,197.00
100-43100-363	Insurance - Automotive	2,338.00
100-43100-364	Insurance - Worker's Co	18,554.02
100-43100-365	Insurance - Misc	1,494.45
100-43100-381	Electric Utility	1,893.14
100-43100-382	Water Utility	20.21
100-43100-383	Gas Utility	1,586.01
100-43100-384	Refuse Disposal	102.98
100-43100-385	Sewer Utility	43.53
100-43100-404	Repairs & Maint - M&E	997.63
100-43100-405	Repairs & Maint - Vehicl	6.61
100-45120-200	Office Supplies	25.03
100-45120-215	Materials & Equipment	313.43
100-45120-217	Other Operating Supplie	13.60
100-45120-326	Data Processing	1,825.83

Account Summary

Account Number	Account Name	Payment Amount
100-45120-361	Insurance - General Liabi	272.59
100-45202-200	Office Supplies	25.03
100-45202-326	Data Processing	266.67
100-45202-361	Insurance - General Liabi	521.43
100-45202-362	Insurance - Property	9,181.00
100-45202-363	Insurance - Automotive	389.00
100-45202-364	Insurance - Worker's Co	7,812.53
100-45202-365	Insurance - Misc	1,416.45
100-45202-381	Electric Utility	429.80
100-45202-384	Refuse Disposal	106.95
100-45202-402	Repairs & Maint - Struct	72.97
211-45501-200	Office Supplies	15.82
211-45501-217	Other Operating Supplie	63.49
211-45501-321	Telephone	160.71
211-45501-326	Data Processing	70.00
211-45501-361	Insurance - General Liabi	738.88
211-45501-362	Insurance - Property	5,379.00
211-45501-364	Insurance - Worker's Co	1,375.47
211-45501-365	Insurance - Misc	291.20
211-45501-381	Electric Utility	195.14
211-45501-382	Water Utility	19.95
211-45501-383	Gas Utility	1,031.28
211-45501-385	Sewer Utility	42.71
211-45501-402	Repairs & Maint - Struct	6.00
211-45501-433	Dues & Subscriptions	110.95
211-45501-435	Books and Pamphlets	951.87
225-45127-200	Office Supplies	29.00
225-45127-361	Insurance - General Liabi	240.12
225-45127-362	Insurance - Property	9,745.00
225-45127-365	Insurance - Misc	1,725.42
225-45127-381	Electric Utility	1,718.12
225-45127-402	Repairs & Maint - Struct	16.48
225-45127-404	Repairs & Maint - M&E	22.97
230-45124-217	Other Operating Supplie	146.93
230-45124-326	Data Processing	1,825.84
230-45124-361	Insurance - General Liabi	382.00
230-45124-364	Insurance - Worker's Co	4,115.00
230-45124-365	Insurance - Misc	3,509.00
230-45124-381	Electric Utility	34.49
230-45124-383	Gas Utility	117.77
235-42153-200	Office Supplies	25.04
235-42153-212	Motor Fuels	2,628.26
235-42153-217	Other Operating Supplie	583.33
235-42153-308	Training & Registrations	97.25
235-42153-312	Nursing	2,228.48
235-42153-321	Telephone	343.47
235-42153-322	Postage	8.56
235-42153-334	Meals/Lodging	324.80
235-42153-361	Insurance - General Liabi	1,006.26
235-42153-362	Insurance - Property	2,854.40
235-42153-363	Insurance - Automotive	1,581.00
235-42153-364	Insurance - Worker's Co	18,104.18
235-42153-365	Insurance - Misc	291.20
235-42153-381	Electric Utility	216.40
235-42153-382	Water Utility	10.05
235-42153-383	Gas Utility	836.37
235-42153-384	Refuse Disposal	34.80
235-42153-385	Sewer Utility	23.50

Account Summary

Account Number	Account Name	Payment Amount
235-42153-405	Repairs & Maint - Vehicl	396.62
250-46520-200	Office Supplies	55.79
250-46520-308	Training & Registrations	235.00
250-46520-321	Telephone	56.88
250-46520-322	Postage	2.57
250-46520-334	Meals/Lodging	184.15
250-46520-340	Advertising & Promotion	802.28
250-46520-350	Printing & Design	439.00
250-46520-362	Insurance - Property	726.00
250-46520-364	Insurance - Worker's Co	687.74
250-46520-365	Insurance - Misc	1,040.76
250-46520-381	Electric Utility	74.25
250-46520-480	Other Miscellaneous	92.00
254-46520-381	Electric Utility	159.29
401-49950-502	Capital Outlay - Fire	2,045.00
401-49950-506	Capital Outlay - Building	400.00
601-49400-200	Office Supplies	25.04
601-49400-212	Motor Fuels	905.31
601-49400-217	Other Operating Supplie	154.46
601-49400-308	Training & Registrations	138.51
601-49400-310	Lab Testing	85.41
601-49400-321	Telephone	142.05
601-49400-322	Postage	140.05
601-49400-326	Data Processing	70.00
601-49400-361	Insurance - General Liabi	2,302.74
601-49400-362	Insurance - Property	14,397.00
601-49400-363	Insurance - Automotive	525.00
601-49400-364	Insurance - Worker's Co	6,527.73
601-49400-365	Insurance - Misc	1,416.45
601-49400-381	Electric Utility	4,685.84
601-49400-382	Water Utility	18.51
601-49400-383	Gas Utility	933.97
601-49400-384	Refuse Disposal	104.98
601-49400-385	Sewer Utility	38.08
601-49400-386	Landfill	5,740.50
601-49400-405	Repairs & Maint - Vehicl	54.91
601-49400-408	Repairs & Maint - Distrib	159.77
602-10400	Investments - Current	500,000.00
602-16300	Improvements Other Th	7,772.10
602-49450-200	Office Supplies	25.03
602-49450-212	Motor Fuels	344.70
602-49450-217	Other Operating Supplie	63.49
602-49450-308	Training & Registrations	776.34
602-49450-310	Lab Testing	945.70
602-49450-321	Telephone	298.46
602-49450-322	Postage	137.64
602-49450-326	Data Processing	70.00
602-49450-361	Insurance - General Liabi	8,441.52
602-49450-362	Insurance - Property	19,633.00
602-49450-363	Insurance - Automotive	1,030.00
602-49450-364	Insurance - Worker's Co	8,300.55
602-49450-365	Insurance - Misc	1,416.45
602-49450-381	Electric Utility	10,023.09
602-49450-382	Water Utility	116.96
602-49450-383	Gas Utility	4,126.77
602-49450-408	Repairs & Maint - Distrib	530.05
602-49450-432	Uncollectible	15.00
604-10400	Investments - Current	500,000.00

Account Summary

Account Number	Account Name	Payment Amount
604-14200	Inventory	90,136.15
604-16200	Buildings	29,692.00
604-16300	Improvements Other Th	3,208.00
604-16400	Machinery & Equipment	24,656.92
604-20202	Sales Tax Payable	4,156.35
604-22000	Prepayments	1,800.00
604-49550-200	Office Supplies	66.02
604-49550-211	Cleaning Supplies	29.98
604-49550-212	Motor Fuels	324.98
604-49550-217	Other Operating Supplie	63.49
604-49550-218	Uniforms	180.40
604-49550-241	Small Tools	841.84
604-49550-303	Engineering and Surveyi	4,640.00
604-49550-310	Lab Testing	414.38
604-49550-321	Telephone	160.39
604-49550-322	Postage	138.13
604-49550-325	Dispatching	39.28
604-49550-326	Data Processing	189.39
604-49550-361	Insurance - General Liabi	10,635.40
604-49550-362	Insurance - Property	147,382.00
604-49550-363	Insurance - Automotive	3,250.00
604-49550-364	Insurance - Worker's Co	12,429.84
604-49550-365	Insurance - Misc	1,416.45
604-49550-381	Electric Utility	134.86
604-49550-382	Water Utility	21.72
604-49550-383	Gas Utility	59.77
604-49550-384	Refuse Disposal	244.73
604-49550-385	Sewer Utility	44.05
604-49550-402	Repairs & Maint - Struct	136.81
604-49550-404	Repairs & Maint - M&E	485.97
604-49550-405	Repairs & Maint - Vehicl	497.44
604-49550-408	Repairs & Maint - Distrib	497.91
604-49550-409	Repairs & Maint - Utilitie	111.27
604-49550-433	Dues & Subscriptions	458.72
604-49550-444	License Fees	40.00
604-49550-450	Conservation	997.95
604-49550-460	Miscellaneous Taxes	217.00
609-20202	Sales Tax Payable	15,154.00
609-49751-200	Office Supplies	1,142.65
609-49751-211	Cleaning Supplies	82.43
609-49751-217	Other Operating Supplie	163.04
609-49751-251	Liquor	15,126.97
609-49751-252	Beer	39,421.18
609-49751-253	Wine	5,893.75
609-49751-254	Soft Drinks & Mix	466.62
609-49751-256	Tobacco Products	207.32
609-49751-261	Other Merchandise	93.59
609-49751-321	Telephone	131.86
609-49751-322	Postage	3.99
609-49751-326	Data Processing	855.56
609-49751-333	Freight and Express	502.58
609-49751-340	Advertising & Promotion	1,879.26
609-49751-350	Printing & Design	160.00
609-49751-361	Insurance - General Liabi	10,870.44
609-49751-362	Insurance - Property	4,455.00
609-49751-364	Insurance - Worker's Co	6,343.48
609-49751-365	Insurance - Misc	291.20
609-49751-381	Electric Utility	696.62

Account Summary

Account Number	Account Name	Payment Amount
609-49751-382	Water Utility	20.37
609-49751-383	Gas Utility	556.76
609-49751-384	Refuse Disposal	183.99
609-49751-385	Sewer Utility	40.02
609-49751-404	Repairs & Maint - M&E	6.99
609-49751-460	Miscellaneous Taxes	12.00
609-49751-480	Other Miscellaneous	50.00
614-20201	Excise Tax Payable	794.92
614-20206	911 TAP & TACIP Fees Cl	934.24
614-49870-200	Office Supplies	67.39
614-49870-211	Cleaning Supplies	42.76
614-49870-212	Motor Fuels	85.65
614-49870-217	Other Operating Supplie	10,580.30
614-49870-227	Utility System Maint Sup	2,484.49
614-49870-241	Small Tools	21.14
614-49870-304	Legal Fees	748.83
614-49870-321	Telephone	513.51
614-49870-322	Postage	143.32
614-49870-340	Advertising & Promotion	285.00
614-49870-361	Insurance - General Liabi	4,587.17
614-49870-362	Insurance - Property	6,708.00
614-49870-363	Insurance - Automotive	827.00
614-49870-364	Insurance - Worker's Co	21,170.92
614-49870-365	Insurance - Misc	1,416.45
614-49870-381	Electric Utility	2,293.76
614-49870-382	Water Utility	19.96
614-49870-383	Gas Utility	382.89
614-49870-384	Refuse Disposal	92.98
614-49870-385	Sewer Utility	38.79
614-49870-419	Vehicle Lease	3,975.24
614-49870-441	Transmission Fees	345.26
614-49870-442	Subscriber Fees	59,743.56
614-49870-443	Intergovernmental Fees	2,036.84
614-49870-445	Switch Fees	245.10
614-49870-447	Internet Expense	6,284.00
614-49870-448	On-Call Support	101.65
614-49870-451	Call Completion	1,538.98
614-49870-460	Miscellaneous Taxes	437.00
615-49850-200	Office Supplies	25.03
615-49850-211	Cleaning Supplies	309.74
615-49850-212	Motor Fuels	145.14
615-49850-217	Other Operating Supplie	461.17
615-49850-321	Telephone	193.10
615-49850-326	Data Processing	2,258.83
615-49850-340	Advertising & Promotion	561.00
615-49850-361	Insurance - General Liabi	1,049.14
615-49850-362	Insurance - Property	14,503.00
615-49850-363	Insurance - Automotive	387.00
615-49850-364	Insurance - Worker's Co	4,881.89
615-49850-365	Insurance - Misc	1,416.45
615-49850-381	Electric Utility	5,355.71
615-49850-382	Water Utility	269.40
615-49850-383	Gas Utility	4,229.34
615-49850-384	Refuse Disposal	158.98
615-49850-385	Sewer Utility	104.71
615-49850-404	Repairs & Maint - M&E	495.27
617-20202	Sales Tax Payable	141.63
617-49860-200	Office Supplies	112.03

Account Summary

Account Number	Account Name	Payment Amount
617-49860-211	Cleaning Supplies	50.15
617-49860-212	Motor Fuels	60.00
617-49860-217	Other Operating Supplie	69.45
617-49860-251	Liquor	92.64
617-49860-252	Beer	454.26
617-49860-254	Soft Drinks & Mix	175.38
617-49860-259	Non- Alcholic	45.17
617-49860-321	Telephone	102.59
617-49860-322	Postage	2.05
617-49860-326	Data Processing	403.33
617-49860-340	Advertising & Promotion	1,115.91
617-49860-361	Insurance - General Liabi	1,205.32
617-49860-362	Insurance - Property	11,100.00
617-49860-363	Insurance - Automotive	129.00
617-49860-364	Insurance - Worker's Co	3,336.49
617-49860-365	Insurance - Misc	230.17
617-49860-381	Electric Utility	902.68
617-49860-382	Water Utility	64.32
617-49860-383	Gas Utility	1,793.01
617-49860-384	Refuse Disposal	151.99
617-49860-385	Sewer Utility	142.40
617-49860-402	Repairs & Maint - Struct	49.14
617-49860-404	Repairs & Maint - M&E	440.48
617-49860-406	Repairs & Maint - Groun	197.36
617-49860-460	Miscellaneous Taxes	439.37
617-49860-480	Other Miscellaneous	100.00
651-46520-480	Other Miscellaneous	6,774.00
700-21701	Federal Withholding	10,582.98
700-21702	State Withholding	5,196.46
700-21703	FICA Tax Withholding	12,823.26
700-21704	PERA Contributions	24,328.02
700-21705	Retirement	6,951.66
700-21711	Medicare Tax Withholdi	3,835.24
700-21712	Flex Account	3,530.44
700-21723	HSA Employee Contribu	773.46
	Grand Total:	**2,131,231.86**

Project Account Summary

Project Account Key		Payment Amount
None		2,131,231.86
	Grand Total:	**2,131,231.86**

CAJM
3/16/23

ACTION ITEM

CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO:	City Council
FROM:	Building & Zoning Office
DATE:	March 21, 2023 (City Council Meeting Date)
RE:	Planning Commission Recommendation – Minor Subdivision
DEPT:	Building & Zoning
CONTACT:	Andrew Spielman, Building & Zoning Official, at 832-8660 or andrew.spielman@windommn.com

Recommendations/Options/Action Requested

Review and approve the Zoning Application by Scooter's Coffee, Windom Duffy's, Inc., and MORK Properties LLC for a proposed minor subdivision of a 50' by 100' tract at 745 Second Avenue to add this tract to an adjacent parcel at 765 Second Avenue for the purpose of enlarging the parcel at 765 Second Avenue to 100' by 150'.

Issue Summary/Background

Zoning Application (Minor Subdivision):

Applicant:	**Abby Heli, on behalf of the corporate office of Scooter's Coffee;**
Applicants/Owners:	**Windom Duffy's, Inc. ("Duffy's") and MORK Properties LLC ("MORK")**
Addresses of Properties:	**Duffy's – 745 Second Avenue, Windom, MN**
	MORK – 765 Second Avenue, Windom, MN
Current Descriptions:	**Duffy's – Block 1 of the Original Townsite of the City of Windom, Cottonwood County, Minnesota, EXCEPT the West 100 feet of the North 100 feet thereof.** ***(abbreviated description)***
	MORK – The West 100 feet of the North 100 Feet of Block 1 of the Original Townsite of the City of Windom, Cottonwood County, Minnesota.
Parcel ID#s:	Duffy's: 25-820-0010 & 25-820-0020; MORK: 25-820-0030

The Applicants/Owners are requesting approval of a minor subdivision to split off a tract (50' by 100') from Parcel No. 25-820-0020 (745 Second Avenue) and add this tract to Parcel No. 25-820-0030 (765 Second Avenue). The property to be included in the minor subdivision is the 50' by 100' tract lying north of Duffy's property and east of MORK's property. Attached are aerials showing the properties and a survey of the existing lots and proposed lot split with the proposed new legal descriptions for both tracts.

The Minutes from the March 14th Meeting set forth the discussion and motion concerning the Planning Commission's recommendation to approve this minor subdivision.

Fiscal Impact

There is no fiscal impact for the City for the minor subdivision. The street infrastructure and utilities located in that area are sufficient to serve both properties.

Attachments

1. Zoning Application,
2. Aerial of the Properties,
3. Survey with Legal Descriptions.

AWS:mah

CITY OF WINDOM, MINNESOTA
444 9th Street
Windom, MN 56101
507-831-6125

APPLICATION FOR CONSIDERATION OF ZONING/SUBDIVISION REQUEST

Applicant(s): Name(s) Abby Heli, Scooter's Coffee

Address 11808 Miracle Hills Drive (Headquarters Address)

City Omaha State NE Zip 68154 (Phone: 402-235-6537)

Owner(s): (If other than Applicant): 745 Second Avenue: Windom Duffy's, Inc. and 765 Second Avenue: MORK Properties LLC

Name(s) BY Craig Mork as President and as Manager & Sole Member

Address 3041 60th Ave SW

City Montevideo State MN Zip 56265 (Phone: 701-212-3849)

Property Address: 765 2nd Ave N & 745 2nd Avenue

Legal Description of Property: Lot(s) ______ Block(s) ______ Addition

765: The West 100 ft of the North 100 ft of Block 1 of the Original Townsite of the City of Windom, Cottonwood County, Minnesota. 745: All of Block 1 of Original Townsite of City of Windom, Cottonwood County, Minnesota, EXCEPT the West 100 feet of the North 100 feet thereof.

(If metes and bounds, attach description.)

Parcel No. 765: 25-820-0030
745: 25-820-0020 & 25-820-0010

Existing Use of Property: Vacant, former auto building - 765 2nd Avenue **Present Zoning:** B-2

Action Requested: Conditional Use Permit ______ Variance ______

Subdivision (Sketch Plat) X (See Attached) Preliminary Plat ______ Final Plat ______

Planned Unit Development (PUD) ______

Amendment (Text, Rezoning, Comprehensive Plan) – SPECIFY: ______

Other (Specify): Minor Subdivision

Description and Reason for Request (Attach Additional Information if necessary and/or required)

To support proposed Scooter's development to be located at the north end of site and combine the lots as necessary to avoid setback issues for the proposed development.

In signing this Application, I/we hereby acknowledge that I/we have been advised concerning the applicable provisions of the Windom Zoning and Subdivision Ordinances, current administrative procedures, and the required filing fee. I/we hereby acknowledge that the information provided in this Application is true and correct to the best of my;/our knowledge.

X Abigail Heli X [signature]

[SIGNATURES OF APPLICANT(S)]

Date: 03/02/2023

Fee: $150.00 Paid: Ck. 50⁰⁰ cash Date: 3/2/23

Upon receipt of the Application, all required supporting documents, and the filing fee, this APPLICATION IS ACCEPTED FOR FILING on this 3rd day of March, 2023.

WINDOM BUILDING & ZONING OFFICIAL: Andrew W. [signature]

Beacon™ Cottonwood County, MN

Parcel ID 258200020
Sec/Twp/Rng 0-0-0
Property Address 745 2ND AVE
56101

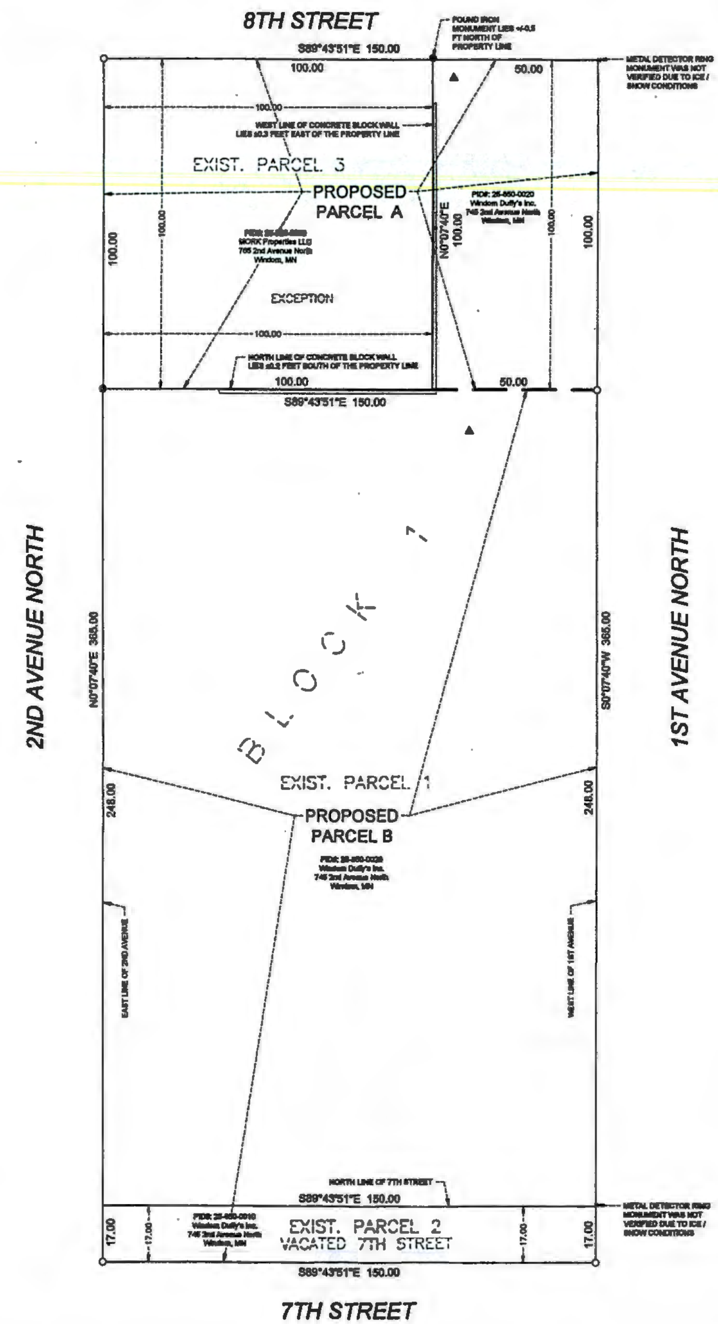
Alternate ID n/a
Class COMM LAND/BLD
Acreage n/a

Owner Address WINDOM DUFFY'S INC
745 2ND AVE N
WINDOM MN 56101

District n/a
Brief Tax Description APPROX N224' EX APPROX W100' OF APPROX N100'
(Note: Not to be used on legal documents)

Date created: 3/16/2023
Last Data Uploaded: 3/16/2023 5:31:46 AM

Developed by Schneider GEOSPATIAL



EXISTING LEGAL DESCRIPTIONS

EXISTING PARCEL 1
All of Block 1 of the Original Townsite/Plat of the Village (now City) of Windom in Cottonwood County, Minnesota excepting therefrom the West 100 feet of the North 100 feet thereof.

EXISTING PARCEL 2
All that part of vacated 7th Street in the City of Windom, Cottonwood County, Minnesota, described as follows:

Commencing at the intersection of the North line of 7th Street and the West line of 1st Avenue in said City of Windom; thence West on and along the North line of said 7th Street for a distance of 150.00 feet, more or less, to the East line of 2nd Avenue in said City of Windom; thence South on and along the East line of said 2nd Avenue for a distance of 17.00 feet; thence East on and along a line which is parallel with the North line of said 7th Street for a distance of 150.00 feet, more or less, to the West line of said 1st Avenue; thence North on and along the West line of said 1st Avenue for a distance of 17.00 feet, more or less, to the point of beginning.

EXISTING PARCEL 3
The West 100 feet of the North 100 feet of Block 1 of the Original Townsite of the City of Windom, Cottonwood County, Minnesota.

PROPOSED LEGAL DESCRIPTIONS

PROPOSED PARCEL A
The North 100 feet of Block 1 of the Original Townsite/Plat of the Village (now City) of Windom in Cottonwood County, Minnesota.

Area = 15,000 Square Feet

PROPOSED PARCEL B
All of Block 1 of the Original Townsite/Plat of the Village (now City) of Windom in Cottonwood County, Minnesota excepting therefrom the North 100 feet thereof.

AND

All that part of vacated 7th Street in the City of Windom, Cottonwood County, Minnesota, described as follows:

Commencing at the intersection of the North line of 7th Street and the West line of 1st Avenue in said City of Windom; thence West on and along the North line of said 7th Street for a distance of 150.00 feet, more or less, to the East line of 2nd Avenue in said City of Windom; thence South on and along the East line of said 2nd Avenue for a distance of 17.00 feet; thence East on and along a line which is parallel with the North line of said 7th Street for a distance of 150.00 feet, more or less, to the West line of said 1st Avenue; thence North on and along the West line of said 1st Avenue for a distance of 17.00 feet, more or less, to the point of beginning.

Area = 39,750 Square Feet

BASIS OF BEARINGS

For the purposes of this survey the west line of Block 1 of the Original Townsite of the City of Windom, Cottonwood County, Minnesota, is assumed to have a bearing of N00°07'40"E

DATUMS

Datums:
Horizontal: Cottonwood County Coordinate System, NAD83 (1996 Adj), Lambert Conformal Conic, Minnesota, 5th Principal Meridian, Ground distances, U.S. Survey Feet.
Vertical: NAVD88
Geoid: Geoid03

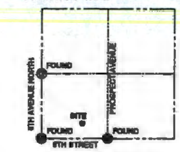
LEGEND

- CONTROL POINT / SITE BENCHMARK
- FOUND IRON MONUMENT
- FOUND CAST IRON MONUMENT
- IRON MONUMENT TO BE SET
- EXISTING PROPERTY LINE
- PROPOSED PROPERTY LINE

EVS

EVS, INC.

VICINITY MAP (Not To Scale)



Sec. 25, Twp. 105 N., Rge. 36 W., Cottonwood County, Minnesota

PROJECT
WINDOM SCOOTERS

LOCATION
745, 765 2ND AVE. N.
WINDOM, MN 56101

SCALE

0 20 40
SCALE IN FEET

#	DATE	DESCRIPTION

I HEREBY CERTIFY THAT THIS PLAN OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.

Christina M. Hopp
CHRISTINA M. HOPP
DATE 02 / 28 / 2023
LICENSE NUMBER 48173

DRAWN BY
DRC

CHECKED BY
CMH

PROJECT #
2022-258

SHEET NAME
MINOR SUBDIVISION PLAT

SHEET NUMBER
1 OF 1

ACTION ITEM

CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: Tim Hogan, Recreation Director, Jon Ketzenberg, Parks Superintendent
DATE: March 21st, 2023
RE: Island Park Dump Station
DEPT: Parks and Recreation
CONTACT: Tim Hogan 507-822-0514 (e-mail- tim.hogan@windommn.com)

Recommendations/Options/Action Requested

Recommendation from the Parks and Recreation Commission to eliminate or relocate the dump station at Island Park.

The current dump station is located near the entrance of the baseball field and concession stand area and is viewed to be unsanitary user groups of that field. The baseball association would like to make improvements to the entrance but would like to see it moved. The dump station is also located in a floodplain and cannot be relocated to another area in Island Park due to code.

Fiscal Impact

The dump station generates a small amount of revenue during the summer months and the cost to relocate the dump station would depend on the new location site as well as infrastructure costs.

MEMORANDUM

CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: City Administrator
DATE: March 7, 2023
RE: Urban Deer Hunt Discussion

A couple times over the last few years a question about the City permitting an urban, bow & arrow deer hunt has arisen. The Minnesota DNR is the State agency that regulates these requests and their application period for 2023 is in April 2023.

Other communities throughout the State have various types of Special Archery Deer hunts that are overseen locally, but authorized by the MN DNR. One of the more developed programs is in the City of Blue Earth. Enclosed for your information is a copy of Blue Earth's City Deer Hunt program materials.

Also included for your information is the City of Windom Code of Ordinances that would permit the use of bow and arrow within City limits and the MN DNR form to request a Special Deer Hunt.

In discussions with the Police Chief, the areas that staff feels could be considered within the community include Mayflower Park and Landfill site (maps of these sites have been included for your information). These sites were selected as they are City-owned, can support several hunters and provide a 500 foot separation zone from residential properties.

Staff is seeking City Council direction on pursuing a 2023 Special Archery Deer Hunt. Should there be interest in moving ahead staff will work with the MN DNR, Parks & Recreation Commission, Utility Commission and Windom PD to work on the specifics and plan details.

2019 BLUE EARTH CITY DEER HUNT

Thank you for your interest in the 2019 City of Blue Earth Deer Control Program. With the assistance of the local Department of Natural Resources (DNR) office, Blue Earth has developed a controlled archery hunt to be conducted in designated areas. A general description of the 2019 program follows:

- Hunting will be by Special Permit only and a total of 20 permits will be issued.
- The program will be conducted between September 14th and December 31st.
- Portable tree stands supplied by the hunter will be required, and specific hunting sites determined by the City will be assigned. The hunting area is generally situated in Steinberg Park and Leland Parkway.
- Participants must purchase a Regular Archery License. The Blue Earth hunt is under a Special Deer Hunt "Double Earn A Buck" regulation. **Up to three deer may be harvested but two antlerless deer must be legally retrieved, tagged and secured before taking a buck.** See 2019 Minnesota Hunting and Trapping Regulations.

All Minnesota hunting regulations will be enforced. The City of Blue Earth and DNR will also provide hunters with a list of program regulations that will be in effect. Applicants that have received any Big Game or Fish violations in the prior three years are ineligible to participate in the Blue Earth Special Deer Hunt. Any violation prior to July 1, 2016 will not be cause for ineligibility. Blue Earth Police Department reserves the right to deny applicants as necessary.

If you are interested in this Special Permit hunting opportunity, and are at least 18 years of age, you must attend a hunter archery skills proficiency test session that the City will be conducting on September 4th, 5th, and 6th. You are required to submit the registration below, along with a $15 administrative fee, prior to the archery skills proficiency test. No walk-ins will be accepted. Permits will be offered to eligible hunters based on proficiency test score ranking. The 20 successful permit holders will be required to pay a $30 fee to participate in the hunt and take up to three deer. Payment must be received prior to site assignment.

Please provide the information requested below and contact City Hall to schedule the date and time of your proficiency test. Phone (507) 526-7336 or email thaugh@becity.org No more than ten participants will be scheduled every hour. **Return the completed form and $15 fee (checks payable to City of Blue Earth) to the address noted no later than Monday, September 2nd. Any forms postmarked after August 30th will not be accepted.** You do not need an archery license to take the proficiency test (3D targets at 15, 20 and 25 yards). You will need your bow and five (5) arrows with field points - no broadheads. You must qualify with the bow/accessories that you are going to hunt with. Cross bows may use the railing or a single stick, whatever is used in stand (no tri-pods unless you use it in your tree stand). Applicants must load their own weapon during qualification. **The screening sessions will be held at the Wastewater Treatment Facility** which is located at 521 North Grant Street Blue Earth, MN 56013.

Tharen Haugh, Archery Hunt Coordinator

✂ --

Return by September 2nd to: Blue Earth City Deer Hunt, City Hall
(include $15 administrative fee) PO Box 38, Blue Earth, MN 56013

Name (please print) ______________________ Phone (   ) ______________

Address ____

City/State/Zip Code ________________________________

➔ Are you at least 18 years old? ☐Yes ☐No
➔ Will you be using a cross bow? ☐Yes ☐No
➔ $15 payment enclosed: ☐Cash ☐Check Payable to City of New Ulm
➔ Contact City Hall to schedule date and time of screening session.
(507) 526-7336 or thaugh@becity.org

☐ September 4th
☐ September 5th
☐ September 6th

Signature______________________________**Date**______________

City of Blue Earth

120 S Walnut Street
Blue Earth, MN 56013
Email: thaugh@becity.org

Telephone: (507) 526-5959
Fax: (507) 526-2531
Web Site: www.becity.org

(DATE HERE)

Dear Proficiency Test Participant:

Congratulations, you were one of the top 56 shooters in the archery test conducted on September 8th, 9th and 12th and therefore are eligible to hunt in the City of Blue Earth Deer Hunt. You must purchase your license to include special permits at vendors who sell hunting licenses as we will not be selling licenses at the Police Department.

As in the past years, you will be taken to your assigned stand/site prior to the start of the hunt. There will be 28 sites this year, which means that you will be sharing a site. If there is another hunter you wish to be paired with, we ask that you and your partner sign up for the same date and time to be taken to the site. If there is no one in particular you want to share the site with, we will assign you with another individual hunter.

There is a $30 fee to participate in the hunt (cash or check payable to City of Blue Earth). **Payment must be received prior to site assignment.** You may either pay in person (City Hall or Police Department) or by mail (City Hall, Attn: Deer Hunt 125 W 6th Street Blue Earth, MN 56013). Once payment has been received, you will be able to schedule a date/time for your site assignment.

Due to scheduling and other commitments, the dates listed below will be the only times I will be able to take you to your randomly selected assigned site. One of the two partners must show up at the time selected.

Thursday, September 20th	5:00 – 7:30 pm
Tuesday, September 25th	5:00 – 7:30 pm
Wednesday, September 26th	5:00 – 7:00 pm
Thursday, September 27th	5:00 – 7:30 pm
Saturday, September 29th	12:00 – 7:30 pm
Monday, October 1st	5:00 – 7:30 pm

After payment has been received, Tharen Haugh will contact you to schedule an appointment to be taken to your assigned site using the dates and times listed above. You can reach Tharen at (507) 525-0080 or thaugh@becity.org with any questions regarding the scheduling. Upon your arrival, stop at the lobby of the police department, located at 120 S Walnut Street, at which time you will be taken to your assigned site.

After you have set up an appointment to be taken to your site, you must direct all subsequent calls referencing anything on the deer hunt to my cell phone number which is 507-525-0080. This will speed up the process and save a lot of needless trips back and forth from the sites.

Good luck on your hunt!

Sincerely,

CITY OF BLUE EARTH, MINNESOTA

Tharen Haugh
Archery Hunt Coordinator

PROTOCOL
BLUE EARTH DEER HUNT (2021)

The following is the protocol to use for instructing an archery hunter to get authorization to follow and kill a wounded deer in Blue Earth. A hunter may not discharge a bow within the City from any area other than a designated tree stand without authorization. However, deer that are hit and killed may be dispatched and removed from the area (e.g. using a knife, etc.) without this authorization.

Steps in order:

1. The hunter verifies that the deer has been wounded, is in on private property or in a public area, and the wounds are such that further authorization will be needed.

2. The hunter contacts Archery Hunt Coordinator Tharen Haugh at 507-525-0080 or Assistant Archery Hunt Coordinator Jordan Paukert at 507-273-2092 for authorization to follow and dispatch the deer.

3. When following a wounded deer and while accompanied by one of the above named authorized personnel, the hunter may carry his bow uncased and strung. When the deer is located, additional shots to dispatch the animal will be authorized by the person accompanying the hunter who will determine that a killing shot may be made safely.

4. When the deer has been killed, it is the responsibility solely of the hunter to remove the animal from the park. Motor vehicles may not be driven off the roadway.

5. It is not the responsibility of the authorized personnel accompanying the hunter to determine the severity of wounds, the likelihood of the animal recovering or to provide assistance in tracking, locating, killing and removing the animal.

BLUE EARTH DEER HUNT REGULATIONS

- Discharge of bows is limited to designated hunting sites and is only allowed from elevated stands five feet or higher from the ground. A person is required to travel to and from hunting sites with bows and arrows encased.

- Portable tree stands that are bolted, clamped or tied are allowed. A person may NOT use screw-in type tree steps.

- All stands must be labeled with owner's full name and contact information.

- All stands must be removed ten days after the first of the year. If not removed, both hunters that shared that stand will not be eligible to hunt the next year.

- Trimming of trees is prohibited unless approved by Hunt Coordinator.

- Trail cameras are prohibited.

- Driving or stalking deer on the ground is prohibited.

- In the event a hunter wounds a deer and the deer travels into Steinberg Park or Faribault County Fairgrounds, the hunter shall enter the parks on foot with bow encased to attempt to locate the animal. The following procedure shall be used:

  In the case of a fatally wounded deer that is still alive, the hunter will be required to contact the Blue Earth Police Department (526-5959) before proceeding further. The hunter will provide the authorities with the last known location and make arrangements to meet with law enforcement. The hunter will lead the officials to the injured animal and a decision will be made on appropriate recovery methods. In no event shall a hunter discharge a bow from anywhere other than a designated tree stand without authorization.

- Entrail ("gut") piles must be removed from the hunter's area.

- Hunters in Steinberg Park may park their vehicle within the park and walk to their hunting stand. Bows and arrows must remain encased except while in the tree stand.

- All park regulations are in force unless specifically exempted.

ALL DEER HARVESTED IN BLUE EARTH CITY DEER HUNT MUST BE REGISTERED UNDER HUNT AREA (#897).

RULES

1. MUST have a valid 2021 Minnesota Archery Deer License and Bonus Tag – License Code #430.
2. MUST abide by the Minnesota Archery Hunting Rules (times, etc.).
3. MUST check-in at the Blue Earth Police Department before and after hunting (daily).
4. MUST hunt at assigned site.
5. MUST park vehicle as near site as practical.
6. MUST have permit card on dash of vehicle, visible from the outside.
7. MUST register deer at check station.
8. MUST obtain permission to pursue a wounded deer on property other than site.
9. MUST use portable tree stands that are bolted, clamped or tied. No "screw in" type tree steps.
10. MUST legally retrieve, tag and secure two antlerless deer before taking a buck. The Blue Earth hunt is under the State's "Earn A Buck" regulation.
11. **MUST REGISTER DEER UNDER HUNT AREA #897.**
12. MUST hunt. **Thank you for participating in the program and congratulations on obtaining a permit for this special hunt. The success of this deer control program over the years has been due, in large part, to the willingness of the permit holders to put the time into hunting. The City expects that a permit holder will actively pursue filling their permit. Hunting activity will be monitored. If a permit holder does not actively pursue filling their permit, the permit will be pulled and awarded to another qualified hunter.**

ANY VIOLATION OF THE ABOVE RULES MAY RESULT IN THE TERMINATION OF THE PERMIT.

I have read and understand the above rules:

__________________________________ (signature) ______________________ (date)

RULES

1. MUST have a valid 2021 Minnesota Archery Deer License and Bonus Tag – License Code #430.
2. MUST abide by the Minnesota Archery Hunting Rules (times, etc.).
3. MUST check-in at the Blue Earth Police Department before and after hunting (daily).
4. MUST hunt at assigned site.
5. MUST park vehicle as near site as practical.
6. MUST have permit card on dash of vehicle, visible from the outside.
7. MUST register deer at check station.
8. MUST obtain permission to pursue a wounded deer on property other than site.
9. MUST use portable tree stands that are bolted, clamped or tied. No "screw in" type tree steps.
10. MUST legally retrieve, tag and secure two antlerless deer before taking a buck. The New Ulm hunt is under the State's "Earn A Buck" regulation.
11. **MUST REGISTER DEER UNDER HUNT AREA #897.**
12. MUST hunt. **Thank you for participating in the program and congratulations on obtaining a permit for this special hunt. The success of this deer control program over the years has been due, in large part, to the willingness of the permit holders to put the time into hunting. The City expects that a permit holder will actively pursue filling their permit. Hunting activity will be monitored. If a permit holder does not actively pursue filling their permit, the permit will be pulled and awarded to another qualified hunter.**

ANY VIOLATION OF THE ABOVE RULES MAY RESULT IN THE TERMINATION OF THE PERMIT.

I have read and understand the above rules:

__________________________________ (signature) ______________________ (date)

PERMIT #________

PERMIT HOLDER: ____
(PRINT FULL NAME)

SIGNATURE: ____

SITE #: ____

LOCATION: ____

*******SEE RULES ON BACK*******

ALL DEER HARVESTED IN BLUE EARTH CITY DEER HUNT MUST BE REGISTERED UNDER HUNT AREA #897.

______________________________ (ISSUED BY) ______________________________ (DATE)

PERMIT #________

PERMIT HOLDER: ____
(PRINT FULL NAME)

SIGNATURE: ____

SITE #: ____

LOCATION: ____

*******SEE RULES ON BACK*******

ALL DEER HARVESTED IN NEW ULM CITY DEER HUNT MUST BE REGISTERED UNDER HUNT AREA #897.

______________________________ (ISSUED BY) ______________________________ (DATE)

DEER MANAGEMENT PROGRAM - ARCHERY SKILLS TEST

Welcome to the 2019 Archery Skills Test for the City of Blue Earth deer management program. Tharen Haugh and Jordan Paukert will be the contacts for this hunt. This is the 1st year of the hunt and again our main goal is to have a safe and successful hunt for everyone.

There are a couple rules to be aware of:

1. The Blue Earth hunt is under a Special Deer Hunt Double "Earn A Buck" regulation. Up to three deer may be harvested but two antlerless deer must be legally retrieved, tagged and secured before taking a buck.

2. There are 20 permits available and 10 stands so if you qualify to participate, you will be sharing a stand with another hunter. If there is another hunter you wish to be paired with, we ask that you and your partner sign up for the same date and time to be taken to the site. If there is no one in particular you want to share the site with, we will assign you with another individual hunter.

3. The 20 successful permit holders will be required to pay a $30 fee to participate in the hunt and take up to three deer. Payment must be received prior to site assignment.

Testing will involve shooting a total of 15 arrows from three different distances as follows:

Station #1	Five arrows from 25 yards
Station #2	Five arrows from 20 yards
Station #3	Five arrows from 15 yards

- The scoring will be explained to you by the scorer, prior to shooting.
- Cross bows may use the railing or a single stick, whatever is used in the stand. No tri-pods unless you use it in your tree stand.
- Applicants get one time at each station (3 total) to walk to target to inspect arrow placement.
- Applicants must load their own weapon during qualification.

If you have any questions, please feel free to ask.

Please complete a survey after taking the proficiency test. Thank you.

	Score	**"X"s**	**Initials**
Station #1			
Station #2			
Station #3			
TOTAL			

Shooter's Name **(PLEASE PRINT)** ______________________________

Shooter's Signature______________________________

Date______________________________

Scorer's Signature______________________________

Windom City Code

§ 94.04 EXPOSURE OF UNUSED CONTAINER.

It is unlawful for any person, being the owner or in possession or control thereof, to permit an unused refrigerator, ice box or other container, sufficiently large to retain any child and with doors which fasten automatically when closed, to expose the same accessible to children, without removing the doors, lids, hinges or latches.
(Prior Code, § 10.10) Penalty, see § 10.99

§ 94.05 USE OF BOW AND ARROW.

It is unlawful for any person to shoot a bow and arrow, except in a physical education program in a school supervised by a member of its faculty, a community-wide supervised class or event specifically authorized by the Chief of Police or a bow and arrow range authorized by the Council.
(Prior Code, § 10.10) Penalty, see § 10.99

2023 Special Deer Hunt Recommendation Form - Archery

MN DNR FORM

This form is to be used for city, park, and SNA archery hunts. This form should be sent to non-DNR hunt coordinators to fill out and return to Area Managers. Area Managers must input the information on this form into the WDRIS system by April 24, 2023.

2023 Archery deer season: September 16-December 31

Hunt Area Name

Hunt Administrator/Contact

Address

Phone

E-mail

Website address with hunt information (if applicable)

Dates of Hunt (From/to; e.g. Oct. 7-8)

GPS coordinates of hunt location (lat, long)

Additional Hunt Dates (from/to...only if part of the same hunt)

Application Deadline *Note: Applications and permitting for most archery special hunts are processed by the hunt administrator. Application dates and methods vary by special hunt.*

Application Fee (if applicable)

Number of Permits (the number of hunters participating in the hunt)

With rare exception, hunters participating in a special hunt will be allowed to use any combination of licenses/permits to take deer in a special hunt regardless of bag limit. Legal bucks must be tagged with a license but bonus permits may be used to take any antlerless deer. If an exception is needed, please contact Barb Keller, barbara.keller@state.mn.us

Bag Limit (Select from drop-down menu) *Note: this is specific to this hunt and may be different from the surrounding permit areas. For example, if a special hunt falls within a permit area that is under lottery management and "2 deer" is selected, an individual hunter can tag both deer during the special hunt with bonus permits and use his/her license in the deer permit area.*

1 deer

Special Management Strategy

- ○ Antlerless only
- ○ Antler Point Restriction
- ○ Earn-a-buck
- ◉ Either sex
- ○ Other

Reason for Special Permit Hunt (check all that apply)

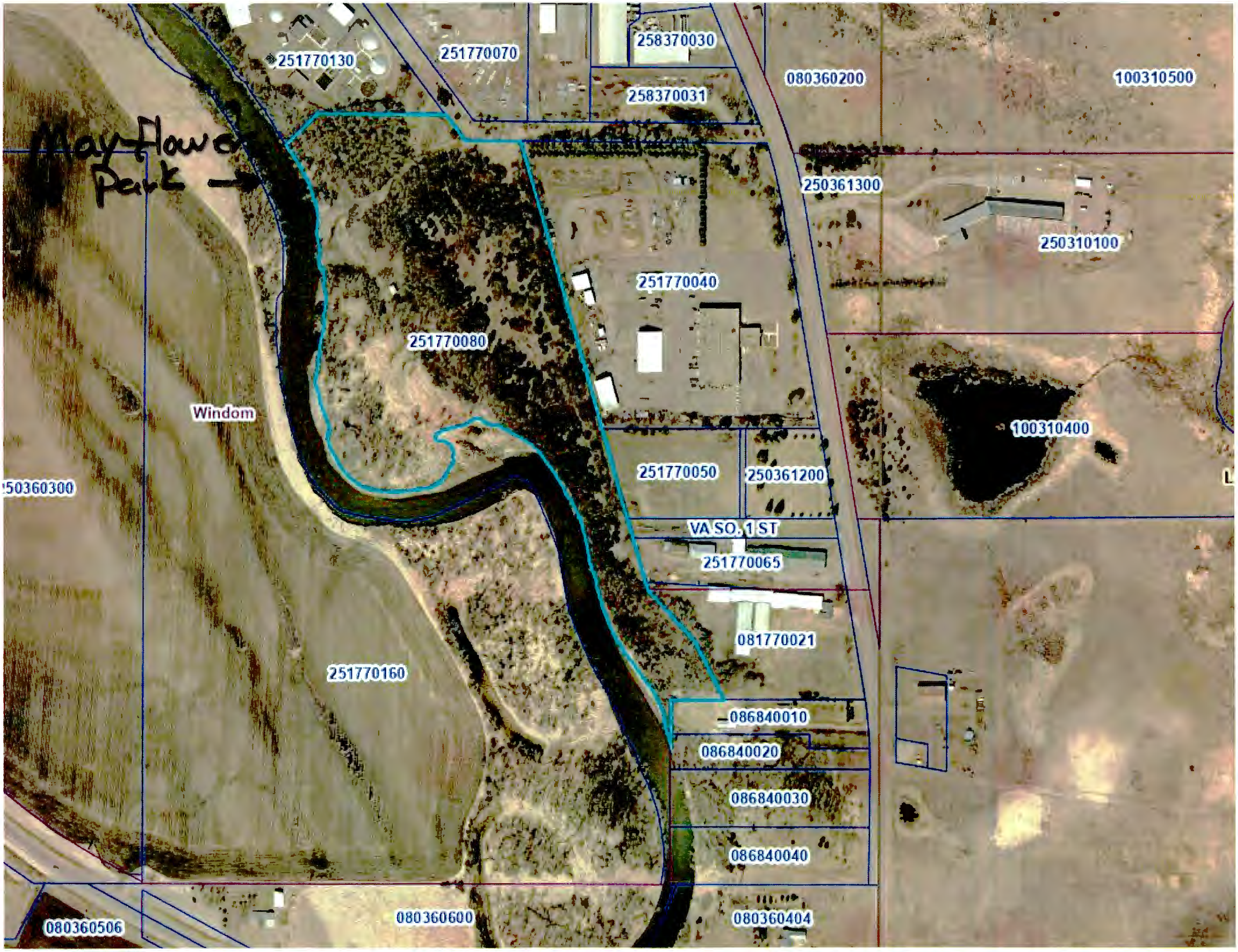
- ☐ Deer are causing substantial damage to Ag or Forest Crops
- ☐ Unacceptable level of deer vehicle accidents are occurring adjacent or in the unit
- ☐ Deer are causing a significant negative impact to native plant communities and/or forest regen. in the unit
- ☐ Deer are causing significant negative impact to adjacent landowner's vegetation
- ☐ Other

Additional comments (e.g., are facilities are available for disabled hunters?)

Any questions regarding this form should be directed to Barb Keller, Big Game Program Leader, 651-259-5198 or barbara.keller@state.mn.us

Approvals by Area Manager, Regional Manager, and Big Game Program Leader will occur via the WDRIS application.

☐ Hunt Administrator Approval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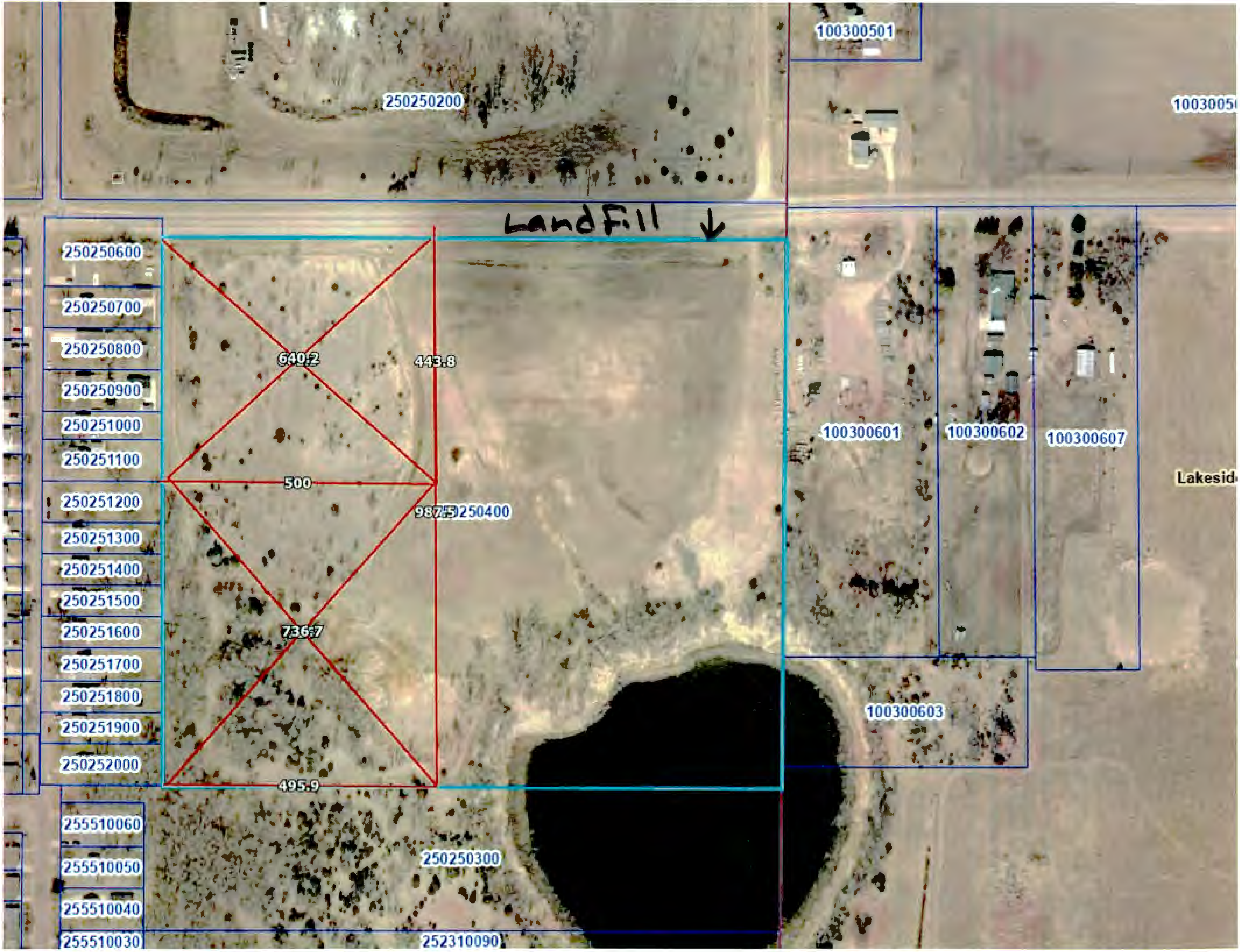
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ACTION ITEM

CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: Personnel Committee
DATE: March 16, 2023
RE: Re-establishment of Sergeant Position
DEPT: Police
CONTACT: Chief Scott Peterson: Scott.Peterson@windompdmn.com

Recommendations/Options/Action Requested

The Personnel Committee recommends that the City Council take the following action:

1. Approve the re-establishment of the Sergeant position within the Windom Police Department according to the terms negotiated with Law Enforcement Labor Services (LELS).

Issue Summary/Background

The City of Windom previously had an internal organizational structure which included a Chief and Sergeant. This structure changed a number of years ago to the current Chief and Assistant Chief. Due to changes in size, duties and scheduling the Windom PD has requested that the City Council approve the establishment of a Sergeant position to assist with mentoring, coaching and limited supervisory duties, primarily for the evening and overnight shifts.

The Personnel Committee discussed this proposed organizational change in November 2022 and is recommending approval. No new position (FTE) would be added to the Department but rather an internal promotion to the Sergeant position.

Fiscal Impact

The cost for the additional compensation is estimated to be $4,000 for the rest of 2023 and $7,000 annually for the future years. Budget authority exists currently to cover the 2023 expenses, but would add to future costs.

Attachments

1. Proposed Appendix F to the LELS labor agreement.

APPENDIX F

Sergeant Position

1. Position will be an assignment by the City of Windom within its managerial rights to establish an organizational structure. The officer to be selected for the Sergeant position will be by the City at its sole discretion.

2. There shall be a six (6) month probation period for evaluation of the Officer assigned to the Sergeant position.

3. Upon successful completion of the probationary period, compensation for the Officer assigned to this Sergeant position will be eight percent (8%) above the Officer's current pay at whatever step the assigned Officer is at on the LELS pay scale shown within the applicable labor agreement. Said compensation will phase in as two steps of four percent (4%). The newly appointed Sergeant will receive 4% to his or her wages and an additional 4% in wages upon successful completion of a six-month probation. If for some reason the individual appointed to the sergeant position is not at top officer pay the City will consult an negotiate wages with the Union.

4. If the Officer assigned to this Sergeant position chooses to rotate out of the position at any time the Officer shall notify the Police Chief in writing. Said Officer shall be returned to a Patrol Officer classification. If a change is made, either by the Officer or Police Chief to switch back to patrol, the Officer holding the Sergeant position will fill the shift of the Officer they are changing positions with until the next bidding process for shifts occurs.

5. Covering Patrol Shifts – The Sergeant shall be required to cover patrol shifts as directed by the Police Chief or Assistant Chief. A sergeant shall receive compensation as defined in #3 if covering a patrol officer shift.

6. Absence of Sergeant (vacation, sick leave, etc.) - If the City assigns another Officer to fill in for the Sergeant in excess of 5 (five) shift rotations the assigned Officer shall receive compensation as shown in #3 above for only the time they fill the Sergeant position.

7. Annual schedule is to consist of include nine (9) months of nights and three (3) months of days; with three months on nights and one month days (e.g. Jan – March nights, April days). Overnight schedule to be determined by Police Chief with consultation of Officer assigned to Sergeant position, the City retains all managerial rights to schedule.

8. Sergeant position will be subject to call-out. Off-duty call out for Supervisory assistance will be directed to the Chief, Assistant Chief or directed to the Sergeant at management's discretion. City and union agree that the Sergeant is a non-exempt position.